

STATE OF OHIO

Department of Administrative Services General Services Division State Printing & Mail Services

INVITATION TO BID FOR: OHIO STATE RACING COMMISSION HORSE ID TAGS

BID NUMBER: 4P1330

BID NOTICE DATE: MAY 23, 2014

OPENING DATE: MAY 28, 2014 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10/2013, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-752-0060 or e-mail: mike.ruehrmund@das.oh.gov

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide AGR 0266 Ohio Racing Commission form for use by the Ohio Department of Agriculture.

2. QUANTITY: 10,000 (exact quantity).

3. UNIT PRICE AWARD: Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award. To determine the low lot total price of the ITB, the state will multiply the estimated usage of each item by its corresponding unit price and add the totals together. Failure to bid all items will disqualify your bid.

4. SPECIFICATIONS: Ohio State Racing Commission, 2 pt. carbonless, print one side, green ink with black barcode, 2 rows of barcode labels on bottom that are 4 across $\frac{3}{4}$ " x 1-3/4", die cut, match sample. Pt. 1 = 7" X 4-7/8" including $\frac{1}{2}$ " stub Pt. 2 = 7" X 7-1/8" including $\frac{1}{2}$ " stub

A. SIZE: 7" X 7-1/8"

B. STOCK: Carbonless white stock, Part 1, 15# CB and Part 2 20# CF, die cut label stock attached with strip of glue at top and bottom of label section. See sample. Label stock is made with permanent adhesive.

C. PRESSWORK: 2 part carbonless for upper portion of this form with green ink and consecutive numbers crash imprinted in red, starting at 803402, ending 813402. No duplicates or missing numbers. Numbers will also be printed below barcode labels at the bottom of the form. Perforation is located 4-5/16" from bottom of the stub, on part 2.

D. INK: Black & Green (match sample) (numbering crash imprinted in Red on top copy)

E. BINDERY: $\frac{1}{2}$ " top stub, glue label stock to part 2, perf at the top of the label strip. Match sample

F. FINISHED TRIM SIZE: 7" X 7-1/8"

G. TYPESETTING: N/A

H. SUPPLIED TO VENDOR: Previous sample will be furnished to the awarded vendor. Return all state supplied materials to the proof to person.

I. SAMPLES: A sample may be viewed at DAS, State Printing. Contact Mike Ruehrmund at 614-752-0060 for an appointment.

J. PROOF: A laser proof shall be delivered to: Kathy Hayes, ODA-Consumer Analytical Lab, 8995 E. Main St., Bldg. #3 Reynoldsburg, OH, 43068. 614/728-4201.,

K. PACKAGING: Shrink wrap in packages of 500, carton pack, label and title with numbering on the outside of carton.

L. ADDITIONAL SPECIFICATIONS: Label adhesive MUST withstand -30 degrees. Crash numbering must match location, color and size per sample. No missing or duplicate numbers. Vendor shall guarantee that bar codes can be read by Quicksan PSC Model #GP5385-173442.

5. DELIVERY: REQUESTED JUNE 6, 2014 (DELIVER TO: ODA-CONSUMER ANALYTICAL LAB, ATTN: KATHY HAYES, 8995 E. MAIN ST., BLDG. #3, REYNOLDSBURG, OH 43068)

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
ALL INVOICES MUST REFERENCE: JOB NUMBER 4P1330.**