

STATE OF OHIO

Department of Administrative Services
General Services Division
State Printing & Mail Services

MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH.125.08.1

INVITATION TO BID FOR: CHILD ABUSE & NEGLECT – A REFERENCE FOR MEDICAL PROFESSIONALS

BID NUMBER: 4P1172

BID NOTICE DATE: APRIL 18, 2014

OPENING DATE: APRIL 24, 2014 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10/2013, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-752-0060 or e-mail: mike.ruehrmund@das.state.oh.us.

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Child Abuse & Neglect – A Reference for Medical Professionals book for use by the Ohio Department of Job & Family Services.

2. QUANTITY: 100 (exact quantity).

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

4. SPECIFICATIONS: Child Abuse and Neglect-A Reference for Medical Professionals. This is a 292 page book plus cover, 8 ½" 11". This is an ota bound book.

A. SIZE: 8½" X 11

B. STOCK: Text is 80# Text White Gloss #1, Cover is 80# Cover White Gloss #1

C. PRESSWORK: Prints two sides, head to head, with bleeds. (cover may print one side)

D. INK: four color process.

E. BINDERY: Fold, collate and ota bind the book so that the book will remain intact. Book MUST be otabound.

F. FINISHED TRIM SIZE: 8½" X 11"

G. TYPESETTING: Set and strip in 5 pt type cost line information centered on lower back cover

H. SUPPLIED TO VENDOR: Art will be furnished to the selected vendor. Return all state supplied materials to the proof to person.

I. SAMPLES: A sample may be viewed at DAS, State Printing. Contact Mike Ruehrmund at 614-752-0060 for an appointment.

J. PROOF: An exact color match proof shall be delivered to: Yvette Turner, Office of External Affairs, 30 E Broad Street, 32nd Floor, Columbus, OH 43215.

K. PACKAGING: Carton pack and label: "JFS 01495 (Rev. 4/2014) Child Abuse and Neglect-A Reference for Medical Professionals" with quantity per carton.

L. ADDITIONAL SPECIFICATIONS:

5. DELIVERY: REQUESTED MAY 15, 2014 OR SOONER (DELIVER TO: JFS WAREHOUSE SERVICES, 2098 INTEGRITY DR., N., COLUMBUS, OHIO 43209)

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
ALL INVOICES MUST REFERENCE: JOB NUMBER 4P1172.**