

# STATE OF OHIO

Department of Administrative Services  
General Services Division  
State Printing & Mail Services

**PRESSWORK SHALL NOT BE SUBCONTRACTED UNDER THIS CONTRACT**

**\*\*\*RUSH\*\*\***

**INVITATION TO BID FOR: 11" BLUE Z FOLD PRESSURE SEAL STOCK**

**BID NUMBER: 4P1110**

**BID NOTICE DATE: APRIL 8, 2014**

**OPENING DATE: APRIL 10, 2014 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-752-0060 or e-mail: [mike.ruehrmund@das.state.oh.us](mailto:mike.ruehrmund@das.state.oh.us)

## **SPECIFICATIONS AND PRICING**

- 1. DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Company License Cards for use by the Ohio Department of Commerce
- 2. QUANTITY:** 8,000 (exact quantity).
- 3. UNIT PRICE AWARD:** Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award. To determine the low lot total price of the ITB, the state will multiply the estimated usage of each item by its corresponding unit price and add the totals together. Failure to bid all items will disqualify your bid.
- 4. SPECIFICATIONS:** 8½" X 11", 28# white laser, blue screen, custom z fold pressure seal product. PSEMPZ-B, 2000/carton.
  - A. SIZE:** 8½" X 11"
  - B. STOCK:** 28# white laser with blue screen (match sample)
  - C. PRESSWORK:** Print one color with blue screen
  - D. INK:** blue (match sample)
  - E. BINDERY:** N/A
  - F. FINISHED TRIM SIZE:** 8½" X 11"
  - G. TYPESETTING:** N/A
  - H. SUPPLIED TO VENDOR:** Sample to be submitted to awarded vendor. Return all state supplied materials to the proof to person.
  - I. SAMPLES:** A sample may be viewed at DAS, State Printing. Contact Mike Ruehrmund at 614-752-0060 for an appointment.
  - J. PROOF:** Bureau of Testing and Registration, Attn: Sue Kist, 8895 E. Main St., Reynoldsburg, OH 43068.
  - K. PACKAGING:** 2000 per carton and label and quantity

**L. ADDITIONAL SPECIFICATIONS:**

**5. DELIVERY: REQUESTED APRIL 18, 2014 OR SOONER (DELIVER TO: BUREAU OF TESTING AND REGISTRATION, ATTN: SUE KIST, 8895 E. MAIN ST., REYNOLDSBURG, OH 43068)**

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395  
ALL INVOICES MUST REFERENCE: JOB NUMBER 4P1110.**