

STATE OF OHIO

Department of Administrative Services General Services Division State Printing & Mail Services

INVITATION TO BID FOR: OHIO REJECTED/OHIO RETAINED TAGS-AGR 2268

BID NUMBER: 4P0569

BID NOTICE DATE: NOVEMBER 12, 2013

OPENING DATE: NOVEMBER 19, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-752-0060 or e-mail: mike.ruehrmund@das.state.oh.us

SPECIFICATIONS AND PRICING

- 1. DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Rejected/Retained tags for use by the Ohio Department of Agriculture.
- 2. QUANTITY:** 6,000 (exact quantity).
- 3. UNIT PRICE AWARD:** Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award. To determine the low lot total price of the ITB, the state will multiply the estimated usage of each item by its corresponding unit price and add the totals together. Failure to bid all items will disqualify your bid.
- 4. SPECIFICATIONS:** AGR 2268, Reject/Retain Tag. 3.125" x 6.25" die cut tag with horizontal perforation. Prints two sided, one color. Tag has drilled hole, reinforced both sides, and metal eyelet. Numbered in two locations, same side, same number.
 - A. SIZE:** 3.125" x 6.25"
 - B. STOCK:** 150# Manila Tag
 - C. PRESSWORK:** Offset, prints two sided, head to head, no bleeds
 - D. INK:** black
 - E. BINDERY:** Die cut top two corners. ¼" drill hole, centered, starting 3/8" from top. Drill hole is reinforced both sides and has metal eyelet. Horizontal perforation 1.25" from bottom. Match sample for all bindery functions.
 - F. FINISHED TRIM SIZE:** 3.125" X 6.25"
 - G. TYPESETTING:** N/A
 - H. SUPPLIED TO VENDOR:** A pdf of the previously printed tag will be furnished to the selected vendor. Return all state supplied materials to the proof to person.
 - I. SAMPLES:** A sample may be viewed at DAS, State Printing. Contact Mike Ruehrmund at 614-752-0060 for an appointment.
 - J. PROOF:** A laser proof shall be delivered to: Agriculture/Meat Inspection, Darla Rock, 8995 E. Main Street, Reynoldsburg, OH 43068
 - K. PACKAGING:** Carton pack and label with title, numerical sequence and quantity.

L. ADDITIONAL SPECIFICATIONS: Starting number sequence is 92-10800, ending #92-16800

5. DELIVERY: REQUESTED DECEMBER 4, 2013 (DELIVER TO: AGRICULTURE/MEAT INSPECTION, 8995 E. MAIN STREET, 2ND FLOOR, REYNOLDSBURG, OH 43068)

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
ALL INVOICES MUST REFERENCE: JOB NUMBER 4P0569.**