

STATE OF OHIO

Department of Administrative Services
General Services Division
Office of State Printing
4200 Surface Road
Columbus, Ohio 43228-1395

ADDENDUM FOR CHANGE TO BID

ADDENDUM NO. 1 TO BID NO: 4P0457

INVITATION TO BID: Owls of Ohio Guide Book, Pub. 5423

OPENING DATE: October 22, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

ADDENDUM NOTICE DATE: 10/11/2013

PAGE 2 TO THIS INVITATION TO BID HAS BEEN ADDENDED. REMOVE THE CORRESPONDING PAGE FROM THE EXISTING BID AND REPLACE WITH THE ADDENDED PAGE. THIS ADDENDUM IS ISSUED TO ADD/CHANGE/CORRECT ADDITIONAL SPECIFICATION INFORMATION AS INDICATED BY AN (*) ASTERISK. THE OPENING DATE REMAINS THE SAME.

BIDS CAN ONLY BE SUBMITTED ONLINE AT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>. THE BID MUST BE SUBMITTED TO DAS, STATE PRINTING BY 11:00 A.M. E.S.T. ON THE OPENING DATE TO RECEIVE CONSIDERATION FOR AWARD.

ADM 3318n 12/07/09

STATE OF OHIO
Department of Administrative Services
General Services Division
State Printing & Mail Services

INVITATION TO BID FOR: Owls of Ohio Guide Book, Pub. 5423

PRESSWORK SHALL NOT BE SUBCONTRACTED UNDER THIS CONTRACT

BID NUMBER: 4P0457

BID NOTICE DATE: October 11, 2013

OPENING DATE: October 22, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at **(614)-466-0389** or e-mail: Lynn.Allen@das.state.oh.us

SPECIFICATIONS AND PRICING

*****1. DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Publication 5423, Owls of Ohio Guide Book, *****80 pages***** printed in process color with bleeds for use by the Ohio Department of Natural Resources. **Press sheet inspection required.**

2. QUANTITY: 25,000 (5% over / no under allowed)

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

****4. SPECIFICATIONS:** Printed four-color process ****80 pages****, self-cover, using 200 line-screen (minimum), bleeds, large solids tight register, carton pack using 200# test corrugated cartons. Press sheet inspection requested.

- A. SIZE:** 7 1/2" X 5 1/8", No under-sizing allowed.
- B. STOCK:** White 70# gloss text, grade 2.
- C. PRESSWORK:** Shall offset print two sides (200 line-screen minimum). Shall print using a 4 unit press (at minimum) to allow press sheet inspection. Shall inspect multiple press forms.
- D. INK:** Four-color process, bleeds.
- E. SUPPLIED TO VENDOR:** InDesign 6 files will be furnished to the selected vendor. Print must be exactly as file provided at 100% or shipment will be refused.
- F. PROOF:** A hard copy high resolution ink jet or digital proof, Match Print or better, to size & folded shall be delivered to ODNR Division of Wildlife, Attn: Chad Crouch, 2045 Morse Road, Bldg G-2, Columbus, Ohio 43229-6693.

G. JOB REQUIRES ON SITE INSPECTION OF PRESS SHEET: Bidder must include in the bid submission, all cost associated with the travel and lodging of two State Employees to the vendor's production facility for the purpose of viewing and inspection of press sheet. The printer shall not print without receipt of approval to proceed. Press sheet inspection is requested.

H. BINDERY: Fold, collate in page order, saddle stitch on the long edge, trim to 7 ½" x 7 ½".

I. CARTON PACK: Carton pack & label with Owls of Ohio Guide Book, Pub. 5423 & quantity.

J. SHIP TO: Division of Wildlife Warehouse,
1500 Dublin Road,
Columbus, Ohio 43215.

5. DELIVERY: REQUESTED ON OR BEFORE: DECEMBER 18, 2013

6. INVOICE: DAS STATE PRINTING,
ATTN.: INVOICE PROCESSING,
4200 SURFACE ROAD,
COLUMBUS, OHIO 43228-1395

ALL INVOICES MUST REFERENCE: JOB NUMBER 4P0457 with 2 samples and a signed delivery receipt.