

# STATE OF OHIO

Department of Administrative Services  
General Services Division  
State Printing & Mail Services

**INVITATION TO BID FOR: 25030200 3/04 - Decal, In Car Video Warning, 6" x 1.5" White vinyl, 4 mil white gloss vinyl permanent adhesive with split protective backing, Black, one side, bleeds, Shrink-wrap & label in packages of 25.**

**BID NUMBER: 4P0353**

**BID NOTICE DATE: September 23, 2013**

**OPENING DATE: October 1, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-466-0389 or e-mail: [Lynn.Allen@das.state.oh.us](mailto:Lynn.Allen@das.state.oh.us).

## SPECIFICATIONS AND PRICING

1. **DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide 25030200 3/04 - Decal, In Car Video Warning for use by the Ohio Department of Public Safety.
2. **EXACT QUANTITY: 500 EACH.**
3. **LOT PRICE AWARD:** There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.
4. **SPECIFICATIONS:** One side decal, screen printed black, bleeds.
  - A. **SIZE:** 6" x 1.5"
  - B. **STOCK:** 4 mil white gloss vinyl permanent adhesive with split protective backing. Grade Finders requirement waived for this Bid.
  - C. **PRESSWORK:** Screen print one side.
  - D. **INK:** Black, one side with bleeds
  - E. **BINDERY:** Square cut.
  - F. **FINISHED TRIM SIZE:** 6" x 1.5"
  - G. **SUPPLIED TO VENDOR:** A pdf will be supplied.

**H. PROOF:** A Black White laser to size and carton and/or package label proofs shall be sent to Ohio Department of Public Safety, Printing & Mail Services ATTN: Gary Cassell Proof may be emailed to [PrintRequest@dps.state.oh.us](mailto:PrintRequest@dps.state.oh.us)

- If delivered or sent via Express Mail, send to 1970 W. Broad St., Columbus, OH 43223-1102

or

- If sending via U.S. Postal Service, send to PO Box 182081, Columbus, OH 43218-2081

**I. PACKAGING:** Shrink-wrap & label in packages of 25

**J. REQUIRED PACKAGE LABELS:** 25030200 3/04 Decal, In Car Video Warning 26838 25/pkg

**K. REQUIRED CARTON LABELS:** 25030200 3/04 Decal, In Car Video Warning 26838 **and quantity in carton. All cartons must contain equal quantity with the exception of last carton.**

**PACKING SLIP:** With delivery, provide a delivery receipt which shall include the following information: Name of ordering agency, DAS job number, ODPS order number **26838**, quantity ordered, quantity shipped, requested delivery date, actual date of delivery, title of material, and change order(s), if applicable.

**5. DELIVERY:** REQUESTED BY 11/15/13

**SHIP TO:** ODPS Alum Creek Facility, 1583 Alum Creek Dr., Columbus OH 43209  
Att: Receiving

**6. INVOICE:** DAS STATE PRINTING,  
ATTN.: INVOICE PROCESSING,  
4200 SURFACE ROAD,  
COLUMBUS, OHIO 43228-1395.

**ALL INVOICES MUST REFERENCE:** JOB NUMBER 4P0353 with 2 samples & a delivery receipt.