

**STATE OF OHIO**  
**Department of Administrative Services**  
**General Services Division**  
**State Printing & Mail Services**

**INVITATION TO BID FOR: Sign 043 & Sign 45A, Aluminum Outdoor Signs**

**BID NUMBER: 4P0271**

**BID NOTICE DATE: September 3, 2013**

**OPENING DATE: September 10, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at **(614)-466-0389** or e-mail: [Lynn.Allen@das.state.oh.us](mailto:Lynn.Allen@das.state.oh.us).

**SPECIFICATIONS AND PRICING**

**1. DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide two types of aluminum signs, .030 or .032 or heavier thickness, rounded corners, no sharp edges, white background red copy reflective on the face, 6 holes drilled in each sign for use by the Ohio Department of Natural Resources.

**2. QUANTITY:** 600. 300 of each title. Exact quantity only.

**3. LOT PRICE AWARD:** There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

**4. SPECIFICATIONS:** All signs are 12" x 9", use .030 ga. or .032 ga. Aluminum, or heavier is allowed. Each sign has 6 drilled holes; top, bottom & four corners.

Sign 043; Private Property, White background (vinyl) & Red letter (Printed type) reflective.  
Sign 45A; Public Hunting, Yellow Background (vinyl) Black Letter (Printed type) reflective.

- A. SIZE:** 12" x 9", round corners.
- B. STOCK:** Reflective sheathing color required, printed or cut vinyl permanently adhered to Aluminum, .030 ga. Or .032 ga. (heavier is allowed) Grade Finders requirement waived for this Bid.
- C. PRESSWORK:** Screen printed. One side only.
- D. INK:** Sign 043 Red lettering on white reflective background.  
Sign 45A Black lettering on yellow reflective background. Durable, fade resistant inks shall be used.
- E. BINDERY:** All signs shall have 6 holes drilled, position top, bottom & four corners. Shall have rounded corners, no sharp edges.
- F. SUPPLIED TO VENDOR:** Pdfs will be supplied.

**G. PROOF:** A hard copy proof of each sign shall be delivered to Graphics Manager, ODNR Division of Wildlife, G-2, 2045 Morse Road, Columbus, Ohio 43229-6693. Aluminum sample shall be supplied.

**H. PACKAGING:** Bundled/packed in sets of 25, carton packs using 200# test cartons & label with "Sign #\_\_\_\_ & Name", (2) Aluminum Property/Hunting Signs", quantity.

**5. DELIVERY REQUESTED:** OCTOBER 31, 2013.

**6. DELIVERY ADDRESS:** DNR WILDLIFE WAREHOUSE,  
1500 DUBLIN ROAD,  
COLUMBUS, OH 43215.

**6. INVOICE:** DAS STATE PRINTING,  
ATTN.: INVOICE PROCESSING,  
4200 SURFACE ROAD,  
COLUMBUS, OHIO 43228-1395

**ALL INVOICES MUST REFERENCE:** JOB NUMBER 4P0271 with delivery receipt.