

STATE OF OHIO
Department of Administrative Services
General Services Division
State Printing & Mail Services

MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH. 125.08.1

INVITATION TO BID FOR: Pub. 5295 2013-2014 Waterfowl Hunting Seasons

BID NUMBER: 4P0127

BID NOTICE DATE: July 23, 2013

OPENING DATE: July 29, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-466-0389 or e-mail: Lynn.Allen@das.state.oh.us.

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Pub 5295, 2013-2014 Waterfowl Hunting Seasons, a two side canary sheet printed & folded for use by the Ohio Department of Natural Resources.

2. QUANTITY: 125,000 (2% over or under run)

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

4. SPECIFICATIONS: Printed black two sides on 14" x 8 ½", 70# canary, folded. Shrink 25 per pack.

- A. SIZE:** 14" x 8 ½" prior to fold.
- B. STOCK:** Canary uncoated 70# text recycled offset, grade 2.
- C. PRESSWORK:** Offset printed on two sides.
- D. INK:** Black.
- E. FINISHED TRIM SIZE:** 14" x 8 ½".
- F. BINDERY:** Fold to 3 ½" x 8 ½".
- G. TYPESETTING:** Set and strip in cost information in 6 point type.

- H. **SUPPLIED TO VENDOR:** PDF will be furnished to the selected vendor.
- I. **PROOF:** A high resolution proof shall be delivered to: ODNR Division of Wildlife, Attn: Chuck Greenwalt, 2045 Morse Rd. Columbus, OH 43229-6693.
- J. **PACKAGING:** Shrink-wrap 25 per package and label with Pub. 5295, title and quantity per package.
- K. **DELIVERY ADDRESS:** Division of Wildlife Warehouse,
1500 Dublin Road,
Columbus, Ohio 43215.
- L. **DELIVERY REQUESTED:** SEPTEMBER 6, 2013. EARLIER IS ALLOWED.

5. **INVOICE:** DAS STATE PRINTING,
ATTN.: INVOICE PROCESSING,
4200 SURFACE ROAD,
COLUMBUS, OHIO 43228-1395

ALL INVOICES MUST REFERENCE: JOB NUMBER 4P0127 with 2 samples & signed delivery receipt.