

**STATE OF OHIO**  
**Department of Administrative Services**  
**General Services Division**  
**State Printing & Mail Services**

**MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH.125.08.1**

**INVITATION TO BID FOR: Pub 5386 Raptors in Ohio: Hawks**

**BID NUMBER: 4P0123**

**BID NOTICE DATE: July 23, 2013**

**OPENING DATE: July 30, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-466-0389 or e-mail: [lynn.allen@das.ohio](mailto:lynn.allen@das.ohio)

**SPECIFICATIONS AND PRICING**

**1. DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Raptors in Ohio: Hawks, a 12 page booklet for use by the Ohio Department of Natural Resources.

**2. QUANTITY:** 5,000. (10% over or under allowed.)

**3. LOT PRICE AWARD:** There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

**4. SPECIFICATIONS:** Booklet, 8 ½" x 11", 12 pages self-cover, saddle-stitched, shrink-wrapped 50 & labeled.

**A. SIZE:** 8 ½" x 11".

**B. STOCK:** Cream / Ivory 70# uncoated offset text, grade 2.

**C. PRESSWORK:** Offset printed two sides.

**D. INK:** PMS 448.

**E. BINDERY:** Fold, collate in page order, saddle-stitch on the long edge and trim to 8 ½" x 11".

**F. SUPPLIED TO VENDOR:** Artwork will be provided as Mac.

**G. PROOF:** A hard copy high resolution ink jet or digital proof in page order, trimmed to size shall be delivered to: ODNR Division of Wildlife, Chuck Greenwalt, G-2, 2045 Morse Road, Columbus, Ohio 43229-6693.

**H. PACKAGING:** Shrink-wrap 50 per package; label each package with title, qty. Carton packs using 200# test cartons & label with title, quantity.

**5. DELIVERY REQUESTED:** AUGUST 30, 2013.

**DELIVERY ADDRESS:**

DNR WILDLIFE WAREHOUSE,  
1500 DUBLIN ROAD,  
COLUMBUS, OH 43215.

**6. INVOICE:** DAS STATE PRINTING,  
ATTN.: INVOICE PROCESSING,  
4200 SURFACE ROAD,  
COLUMBUS, OHIO 43228-1395

**ALL INVOICES MUST REFERENCE:** JOB NUMBER 4P0123 with two samples and delivery receipt.