

STATE OF OHIO

Department of Administrative Services
General Services Division
State Printing & Mail Services

MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH.125.08.1

PRESSWORK SHALL NOT BE SUBCONTRACTED UNDER THIS CONTRACT

INVITATION TO BID FOR: AGR 1046 INFLATABLE/PARTICIPATION INSPECTION FORM

BID NUMBER: 4P0005

BID NOTICE DATE: JUNE 20, 2013

OPENING DATE: JULY 1, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-752-0060 or e-mail: mike.ruehrmund@das.state.oh.us.

SPECIFICATIONS AND PRICING

- 1. DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide AGR-1046 Inflatable/Participation Inspection Forms for use by the Ohio Department of Agriculture.
- 2. QUANTITY:** 4,000 (exact quantity).
- 3. UNIT PRICE AWARD:** Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award. To determine the low lot total price of the ITB, the state will multiply the estimated usage of each item by its corresponding unit price and add the totals together. Failure to bid all items will disqualify your bid.
- 4. SPECIFICATIONS:** AGR-1046 Inflatable/Participation Inspection form, printed 2 sides, one color, 4 part carbonless, common plate on front and common plate on back. Fan a part adhesive.
 - A. SIZE:** 8-1/2 X 11
 - B. STOCK:** Carbonless paper, Pt. 1 White 15# CB, Pt. 2 Pink 14# CFB, Pt. 3 Blue 14# CFB, Pt. 4 Canary 15# CF
 - C. PRESSWORK:** Print head to head, two sides, 4 part carbonless, common plate for front and common plate for the back.
 - D. INK:** Black
 - E. BINDERY:** Fan a part adhesive
 - F. FINISHED TRIM SIZE:** 8-1/2 X 11
 - G. TYPESETTING:** N/A
 - H. SUPPLIED TO VENDOR:** Previously printed sample will be furnished to the selected vendor. Return all state supplied materials to the proof to person.
 - I. SAMPLES:** A sample may be viewed at DAS, State Printing. Contact Mike Ruehrmund at 614-752-0060 for an appointment.

J. **PROOF:** A laser proof shall be delivered to: Mike Vartorella, ODA, Amusement Ride Safety, 8995 E. Main Street, Bldg. 23, Reynoldsburg, OH 43068.

K. **PACKAGING:** Shrink wrap 50 per pack, carton pack with title, label and quantity.

L. **ADDITIONAL SPECIFICATIONS:**

5. **DELIVERY: REQUESTED JULY 12, 2013 OR SOONER (DELIVER TO: ODA-AMUSEMENT RIDE SAFETY, 8995 E. MAIN STREET, BLDG. 23, REYNOLDSBURG, OH 43068)**

6. **INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
ALL INVOICES MUST REFERENCE: JOB NUMBER 4P0005.**