

STATE OF OHIO

Department of Administrative Services
General Services Division
Office of State Printing
4200 Surface Road
Columbus, Ohio 43228-1395

ADDENDUM FOR CHANGE TO BID

ADDENDUM NO. 1 TO BID NO: 3P0675

INVITATION TO BID: Take Charge of Your Diabetes

OPENING DATE: February 1, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

ADDENDUM NOTICE DATE: January 30, 2013

PAGE 1 TO THIS INVITATION TO BID HAS BEEN ADDENDED. REMOVE THIS CORRESPONDING PAGE FROM THE EXISTING BID AND REPLACE WITH THE ADDENDED PAGE. THIS ADDENDUM IS ISSUED TO ADD/CHANGE/CORRECT ADDITIONAL SPECIFICATION INFORMATION AS INDICATED BY AN (*) ASTERISK.

BIDS CAN ONLY BE SUBMITTED ONLINE AT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>. THE BID MUST BE SUBMITTED TO DAS, STATE PRINTING BY 11:00 A.M. E.S.T. ON THE OPENING DATE TO RECEIVE CONSIDERATION FOR AWARD.

ADM 3318n 12/07/09

STATE OF OHIO
Department of Administrative Services
General Services Division
State Printing & Mail Services

PRESSWORK SHALL NOT BE SUBCONTRACTED UNDER THIS CONTRACT

INVITATION TO BID FOR: TAKE CHARGE OF YOUR DIABETES

BID NUMBER: 3P0675

BID NOTICE DATE: January 24, 2013

*** OPENING DATE: February 1, 2013 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-995-5268 or e-mail: stephanie.pumphrey@das.state.oh.us

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Take Charge of Your Diabetes book for use by the Ohio Department of Health.

2. QUANTITY: 5,000 (exact quantity).

3. UNIT PRICE AWARD: Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award. To determine the low lot total price of the ITB, the state will multiply the estimated usage of each item by its corresponding unit price and add the totals together. Failure to bid all items will disqualify your bid.

*** 4. SPECIFICATIONS:** This is a 7-1/2" x 10" white plastic coil bound book, front page prints 2 sided with bleeds and back page prints one side with bleeds and a 4 inch pocket, 146 text pages printed in black ink. The pages are intermixed and collated with 20 1/2" tab sheets, mylar, with 1-12 on white 110# index and 13-18 on canary 110# index and 19-20 on white #110 index. Tabs are nine (9) bank, 9th cut, nine position.

A. SIZE: 7-1/2" X 10"

*** B. STOCK:** Text: 60# offset white and 60# offset canary on pages 77-116 Cover: 100# index cover

C. PRESSWORK: Prints two sided, full bleeds

D. INK: 4 color process

*** E. BINDERY:** Die-cut and mylar coated tabs (clear), collate cover, text and tabs, and plastic coil bind (white).

F. FINISHED TRIM SIZE: 7-1/2" X 10"

G. TYPESETTING: Set and strip in 5pt type cost line information centered on inside lower back cover.

H. SUPPLIED TO VENDOR: A pdf will be furnished to the selected vendor. Return all state supplied materials to the proof to person.

I. SAMPLES: No sample available.

J. PROOF: A color laser proof shall be delivered to: ODH, Kennon Hughes, 246 N. High Street, Columbus, OH 43215.

K. PACKAGING: Carton pack, label with title and quantity

L. ADDITIONAL SPECIFICATIONS:

5. DELIVERY: REQUESTED FEBRAURY 27, 2013 (DELIVER TO: ODH WAREHOUSE, BLDG. #8, 900 FREEWAY DR. N., COLUMBUS, OH 43229)

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
ALL INVOICES MUST REFERENCE: JOB NUMBER 3P0675.**