

# STATE OF OHIO

Department of Administrative Services  
General Services Division  
State Printing & Mail Services

**PRESSWORK SHALL NOT BE SUBCONTRACTED UNDER THIS CONTRACT**

**INVITATION TO BID FOR: JFS 07200-VR VOTER REGISTRATION**

**BID NUMBER: 2P1233**

**BID NOTICE DATE: MAY 2, 2012**

**OPENING DATE: MAY 9, 2012 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-752-0060 or e-mail: [mike.ruehrmund@das.state.oh.us](mailto:mike.ruehrmund@das.state.oh.us)

## **SPECIFICATIONS AND PRICING**

**1. DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide JFS 07200-VR Voter Registration for use by the Ohio Department of Job & Family Services.

**2. QUANTITY:** 550,000 (exact quantity).

**3. UNIT PRICE AWARD:** Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award. To determine the low lot total price of the ITB, the state will multiply the estimated usage of each item by its corresponding unit price and add the totals together. Failure to bid all items will disqualify your bid.

**4. SPECIFICATIONS:** 8-1/2" X 11" form, printed two sided, head to head, 70# offset text, folded.

**A. SIZE:** 8-1/2" X 11"

**B. STOCK:** 70# offset uncoated text

**C. PRESSWORK:** Prints two sided, head to head.

**D. INK:** Black

**E. BINDERY:** c-folded

**F. FINISHED TRIM SIZE:** 3.67" X 8.5"

**G. TYPESETTING:** N/A

**H. SUPPLIED TO VENDOR:** A pdf will be furnished to the selected vendor. Return all state supplied materials to the proof to person.

**I. SAMPLES:** A sample may be viewed at DAS, State Printing. Contact Mike Ruehrmund at 614-752-0060 for an appointment.

**J. PROOF:** No proof required

**K. PACKAGING:** Carton package label with title and quantity.

**L. ADDITIONAL SPECIFICATIONS:**

**5. DELIVERY: REQUESTED JUNE 15, 2012 (DELIVER TO: DAS FULFILLMENT SERVICES CENTER, 2088 INTEGRITY DR., N., COLUMBUS, OH 43209)**

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395  
ALL INVOICES MUST REFERENCE: JOB NUMBER 2P1233.**