

STATE OF OHIO

Department of Administrative Services General Services Division State Printing & Mail Services

INVITATION TO BID FOR: Illuminated Menu Board

BID NUMBER: 2P0050

BID NOTICE DATE: July 26, 2011

OPENING DATE: August 9, 2011 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-995-5268 or e-mail: tim.riley@das.state.oh.us.

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Illuminated Menu Boards for use by the Ohio Lottery Commission.

2. QUANTITY: 1,000. (exact quantity).

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

4. SPECIFICATIONS: Illuminated Menu Board, continuously illuminates through a spectrum of seven (7) colors (white, light blue, purple, dark blue, yellow, green and red) around the perimeter edge using colored LED's. Writing surface designed to write daily specials or messages, the lights also continually rotate and radiate through the hand-written text on the board. A small, etched graphic is permitted in the right, left or bottom center of the panel. This etching will also reveal the identical continuous lighting pattern as the writing board and perimeter edges. Any drawings or words written on the writing surface will change colors via the colored LED's. Non-static; the lighting continually changes and can be custom programmed to different speeds. The header contains a backlit lenticular panel with a motion effect, 3D effect or combination of effects. When the unit is turned on, the graphic header unit with the lenticular is continuously backlit in white, while the writing surface and perimeter edges have lighting that rotates through 7 LED colors. The unit's standard operation is to rotate the light slowly cycling through each of the seven colors, drawing continuous attention. It can also be programmed, prior to delivery, to light through any combination of the seven standard colors if fewer colors are desired.

A. OVERALL BOARD SPECS:

Overall product size is 19"w x 24"h

Writing board area: 18"w x 17.5"h

Beveled outer edges

UL-Listed and approved power supply and writing board with 7ft cord and rocker on/off switch

Includes three erasable white WET paint pens

Includes hanging kit with chain and D-rings

B. HEADER GRAPHIC SPECS: The header graphic will be four-color process,.

Header display graphic backlit with white LED's.

Size: 18.4375"w x 5.875"h

Viewable graphic area: 17.125"w x 4.875"h

3D or any standard lenticular animation that performs well in side-to-side animation is permitted

Graphics need to be provided in a layered Photoshop file, 300 dpi to scale

Lenticular animation included with board purchase

C. ETCHING SPECS: Etching artwork at bottom of sign is one color.

Viewable etched logo/graphic area, 17." Wide x 4.75" across the bottom of the writing surface, recommended that these etched image(s) be small so as not to disrupt the writing area. Recommended no larger than 3" tall in bottom right, left or center of etching area in panel to avoid interfering with writing area.

Fine lines may need to be enlarged slightly if too thin to be viewed

Single color graphic or logo is needed to produce, TIF file preferred

D. PRE-PRODUCTION SAMPLE: A pre-production sample shall be provided to Irene Pagonis and must be approved before production of order. Any variation between the approved sample(s) and product being delivered will be considered as an event of default. Deliver pre-production sample to: Irene Pagonis, Ohio Lottery Commission, 615 West Superior Ave., Cleveland, Ohio 44113. All logos are trademarks of the Ohio Lottery Commission. All artwork and disks (if applicable) are for this order only, and are to be returned to Irene Pagonis upon completion of this order.

E. PACKAGING: Each illuminated menu board shall be protected with four high density foam corners measuring 2.75" thick and 6" wide. The unit is packaged inside a double corrugate box that is sealed with packing tape. Each individual unit is then bundled into a larger corrugate box or master carton consisting of 3 units. Carton weight not to exceed 35 LBS.

Each carton shall be labeled with title and quantity. **A packing list must accompany the order. Large orders must be shrink-wrapped on pallets no more than six feet high. No deliveries after 3:00pm, Monday-Friday.**

**5. DELIVERY: REQUESTED, NOVEMBER 9, 2011. SHALL DELIVER TO: OHIO LOTTERY WAREHOUSE
4301 PERKINS AVENUE
CLEVELAND, OH 44103**

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
ALL INVOICES MUST REFERENCE: JOB NUMBER 2P0050.**