

**STATE OF OHIO**  
**Department of Administrative Services**  
**General Services Division**  
**State Printing & Mail Services**

**PRESSWORK SHALL NOT BE SUBCONTRACTED UNDER THIS CONTRACT**

**INVITATION TO BID FOR: Wild Ohio for Kids 2011-2012**

**BID NUMBER: 1P1227**

**BID NOTICE DATE: May 4, 2011**

**OPENING DATE: May 16, 2011 @ 11:00 am (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-01-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-466.0389 or e-mail: [lynn.allen@das.state.oh.us](mailto:lynn.allen@das.state.oh.us).

**SPECIFICATIONS AND PRICING**

- 1. DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide the Wild Ohio for Kids Magazine 2011-2012, one issue for use by the Ohio Department of Natural Resources. Artwork files ready approx. June 23, 2011.
- 2. QUANTITY:** 250,000 (2% over / no under allowed)
- 3. LOT PRICE AWARD:** There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.
- 4. SPECIFICATIONS:** Magazine, 24 pages four color process. Press sheet inspection of all forms requested, **Special note: Shall use 175 line resolution, at minimum.**
  - A. SIZE:** 8 3/8" x 11". (No under-sizing allowed).
  - B. STOCK:** White 80# gloss recycled text, grade 2, (minimum, 10% PCW).
  - C. PRESSWORK:** Offset printed two sides.
  - D. INK:** Four-color process, bleeds.
  - E. BINDERY:** Fold to collate in page order, saddle-stitch and trim to 8 3/8" x 11". (No under-sizing allowed).
  - F. SUPPLIED TO VENDOR:** Artwork files ready approx. June 23, 2011. Native layout program, Adobe InDesign CS, Disk prep will be made at request of vendor. Print must be exactly as file provided at 100% or shipment will be refused.

- G. PROOF:** A hard copy match print proof with a folding sample shall be delivered to ODNR Division of Wildlife, Attn: Chuck Greenwalt, 2045 Morse Road, Bldg G-2, Columbus, Ohio 43229-6693.
- H. PRESS JOB REQUIRES ON SITE INSPECTION OF PRESS SHEET:** Bidder must include in the bid submission, all cost associated with the travel and lodging of two State Employees to the vendor's production facility for the purpose of viewing and inspection of press sheets. The printer shall not print without receipt of approval to proceed. Press sheet inspection is requested.
- I. PACKAGING:** Carton pack 240 per carton & label with title, quantity per carton.
- J. SHIP TO:** ODNR Division of Wildlife  
ATTN: Warehouse  
1500 Dublin Rd.  
Columbus, OH 43215
- 5. DELIVERY:** Requested On Or Before July 20, 2011.
- 6. INVOICE:** DAS STATE PRINTING,  
ATTN.: INVOICE PROCESSING,  
4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
- ALL INVOICES MUST REFERENCE:** JOB NUMBER 1P1227 with 2 samples and a delivery receipt.