

# POSITION DESCRIPTION

 AGENCY/DEPT ID  
 DAS510120

 DIVISION OR INSTITUTION  
 Office of Information Technology

 UNIT OR OFFICE  
 OAKS

 COUNTY OF EMPLOYMENT  
 Franklin

 Reclassification

 New Position

 Update

 Position Hyperlinked to 

Agency Organizational Tree

 USUAL WORKING TITLE OF POSITION  
 Technical Architect

 POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR  
 20073407 Deputy Director 5

 Permanent  
 Temporary  
 Intermittent

 Classified  
 Unclassified  
 Essential

 Overtime:  Eligible  Exempt

Bargaining Unit 22

If FLSA Exempt, exemption type:

Page 1 of 3

NORMAL WORKING HOURS (Explain unusual or rotating shift):

FROM: 8:00 am TO: 5:00 pm

## JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Job Duties in Order of Importance	Knowledge, Skills & Abilities
25	Provides technical advice & direction to information systems assistant administrators & administrators regarding technical & development architectures within the Ohio Administrative Knowledge System (i.e., OAKS running on PeopleSoft enterprise application) (e.g., alternatives for problem remediation, long-term support strategies, evaluation of appropriateness of vendor solutions); serves as technical architect (i.e., designs long-term, reliable & adaptive technical architectures, constitutes a technical gateway between management & developers); architects & troubleshoots PeopleSoft enterprise applications, Windows server & UNIX, databases (e.g., Oracle RDBMS & RAC using ASM on SAN), & networks (e.g., provides requests regarding firewall & server farm updates to enable a technical administrator to create firewall & load balancing rules for implementation); analyzes, determines, & documents technical requirements & impact analysis for technical & development architectures; provides high-level expertise in technologies (e.g., application logical data flow, physical network, file servers, web servers, application servers, database server, Oracle RAC, service guard architecture & integration, application-specific operating system configuration); assesses changes to network, batch, data warehouse, operations, storage, & archiving architecture; approves or denies major architecture change requests.	Knowledge of (1) OAKS PeopleSoft enterprise applications (e.g., CRM, FIN, HCM, & EPM infrastructure); (2) third-party applications that support PeopleSoft applications (e.g., how they operate, how they're supported); (3) PeopleSoft system operation, issue resolution, & maintenance; (4) problem resolution techniques; (5) technical & development architectures; (6) application technologies (e.g., Windows server, UNIX, Oracle RDBMS, RAC, ASM, SAN, networks); (7) data warehouse operations & configuration; (8) public relations & customer service techniques; Skill in (9) operation of personal computer & associated hardware & software (e.g., PeopleSoft); Ability to (10) analyze multiple proposed initiatives or solutions simultaneously; (11) meet established schedules & deadlines in an organized manner; (12) interface with all personnel & relate system capabilities to business issues; (13) engage on a matrix-basis & provide thoughtful leadership & influence in a team environment; (14) translate technical information into easily understood information; (15) manage conflict situations & effect positive resolution; (16) prepare meaningful, concise, & accurate reports; (17) prepare & present information to diverse groups; (18) implement strategic plans;

List Position Numbers &amp; Job Titles of Positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE

DATE



8/25/09

 POSITION NUMBER  
 20075560

 JOB CODE TITLE  
 Information Technology Consultant 3

 JOB CODE  
 64163

Apd 9-25-09 CB

<b>POSITION DESCRIPTION</b>		AGENCY/DEPT ID DAS510120
DIVISION OR INSTITUTION Office of Information Technology	UNIT OR OFFICE OAKS	COUNTY OF EMPLOYMENT Franklin

POSITION NUMBER 20075560  JOB CODE TITLE Information Technology Consultant 3  JOB CODE 64163	<input type="checkbox"/> Reclassification <input type="checkbox"/> New Position <input checked="" type="checkbox"/> Update		Position Hyperlinked to <input type="checkbox"/> Agency Organizational Tree	
	USUAL WORKING TITLE OF POSITION Technical Architect		POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR 20073407 Deputy Director 5	
	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input checked="" type="checkbox"/> Classified <input type="checkbox"/> Unclassified <input type="checkbox"/> Essential	Overtime: <input type="checkbox"/> Eligible <input checked="" type="checkbox"/> Exempt  If FLSA Exempt, exemption type:	Bargaining Unit 22  Page 2 of 3
	NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 8:00 am      TO: 5:00 pm			
	JOB DESCRIPTION AND WORKER CHARACTERISTICS			
%	Job Duties in Order of Importance	Knowledge, Skills & Abilities		
45	Collaborates with development lead in defining & approving technical programming standards across applications & approving standard variances within each application (e.g., for PeopleSoft CRM, FIN, HCM, EPM): evaluates alternative designs; leads or participates in setting service levels for the application; utilizes specific tools, assets & third-party capabilities that support the portfolio of applications; helps drive technical solutions for business problems & requirements for existing & new system components; works with multiple groups & clients to identify direction of software; ensures business requirements are supported by technical architecture; plans, design development &/or implementation of architectures; assists with preparation of estimates for new technology architecture enhancements, including liaising with vendors; provides experience in utilizing the project architecture; approves the selection of methods & tools for technical design from service assurance methods & tools set.	(19) integrate diverse systems of record into conformed dimensions & fact tables; (20) communicate orally & in writing with diverse groups; (21) identify & initiate documentation; (22) integrate design systems of record into conformed dimensions & fact tables; (23) work from an organizational perspective; (24) work independently & as a contributing, collaborative team member; (25) partner with clients & staff in developing/maintaining long-term supportive relationships; (26) organize time effectively, determine priorities, & move work forward; (27) assess effectiveness of processes & procedures & recommend improvements.  Knowledge of 1, 2, 3, 4, 5, 6, 7, 8 Skill in 9 Ability to 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27.		
List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE 	DATE 8/25/09	

Apd 9-25-09 CB

