

POSITION DESCRIPTION		AGENCY/DEPT ID DAS500000
DIVISION OR INSTITUTION Office of Information Technology	UNIT OR OFFICE IGD/Enterprise IT Architecture & Policy	COUNTY OF EMPLOYMENT Franklin

POSITION NUMBER 20006611 JOB CODE TITLE Information Technology Consultant 3 JOB CODE 64163 APR 2-12-15 <i>USA</i>	<input checked="" type="checkbox"/> Reclassification <input type="checkbox"/> New Position <input type="checkbox"/> Update		Position Hyperlinked to <input type="checkbox"/> Agency Organizational Tree	
	USUAL WORKING TITLE OF POSITION IT Architect		POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR SEE TABLE OF ORGANIZATION	
	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input type="checkbox"/> Classified <input checked="" type="checkbox"/> Unclassified <input type="checkbox"/> Essential	Overtime: <input type="checkbox"/> Eligible <input checked="" type="checkbox"/> Exempt If FLSA Exempt, exemption type:	Bargaining Unit 22 PR 17 Page 1 of 2
	NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 8:00 am TO: 5:00 pm			
JOB DESCRIPTION AND WORKER CHARACTERISTICS				
%	Job Duties in Order of Importance	Knowledge, Skills & Abilities		
45	Under general direction of State Enterprise Information Technology (IT) Architect, provides technical advice & guidance to assistant administrators, administrators, & other state agency staff regarding enterprise IT architecture & standards (EITAS), application systems, including application development technologies, database technologies, & infrastructure technologies; develops & maintains State of Ohio's enterprise (i.e., large-scale) IT architecture & standards; researches, analyzes, designs, writes, & presents IT architectures, technical reports, briefings, & standards to statewide agency IT audiences; provides technical subject-matter expertise in application development technologies (e.g., J2EE, NET/Windows DNA, OS390 or other mainframe application platforms, OLTP applications, OLAP applications, enterprise application integration, middleware, Web services, integration brokers, & application development using object-oriented or procedural programming languages) &/or database technologies (e.g., administration, maintenance &/or application development using large-scale databases, data warehousing, analytics, data modeling, database design, disaster recovery planning, & data access middleware) &/or infrastructure technologies (e.g., data communication, server platforms, network operating systems, directory services); performs complex research on current & emerging technologies; evaluates & reports impact of current & emerging technologies on current EITAS; develops enterprise-level processes or planning for OIT & statewide agencies (e.g., development &/or maintenance of enterprise-level CMM, change control process, lifecycle planning for technologies, business continuity planning, IT planning); develops & implements IT architecture, standards, & policies.	Knowledge of (1) computer &/or network hardware, software, operating systems & procedures; (2) application systems, including application development technologies &/or database technologies &/or infrastructure technologies; (3) project management methodology; (4) developing enterprise-level processes or planning activities in large-scale organization (e.g., developing &/or maintaining enterprise-level CMM, change control process, lifecycle planning of technologies, business continuity planning, IT planning); Skill in (5) operation of computer hardware & associated software (e.g., MS Word, Outlook, Visio, PowerPoint & Excel, MS Project); (6) writing & presenting technical material; (7) developing & maintaining enterprise (i.e., large scale) IT architecture & standards; Ability to (8) communicate technical & non-technical information in written & oral form; (9) conduct technical research, (e.g., online research, Internet research services, technology sites); (10) think critically to define problems, collect data, establish facts & draw valid conclusions; (11) prepare meaningful, concise & accurate reports; (12) work independently or on formal or informal teams.		
List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE	DATE	
		<i>Mary Beth Davis</i>	12/19/14 ^{SRD}	

POSITION DESCRIPTION		AGENCY/DEPT ID DAS501570
DIVISION OR INSTITUTION Office of Information Technology	UNIT OR OFFICE IGD/Enterprise IT Architecture & Policy	COUNTY OF EMPLOYMENT Franklin

POSITION NUMBER 20006611 JOB CODE TITLE Information Technology Consultant 3 JOB CODE 64163 AFD 2-12-15 VB 64163	<input checked="" type="checkbox"/> Reclassification <input type="checkbox"/> New Position <input type="checkbox"/> Update		Position Hyperlinked to <input type="checkbox"/> Agency Organizational Tree	
	USUAL WORKING TITLE OF POSITION IT Architect		POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR SEE TABLE OF ORGANIZATION	
	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input type="checkbox"/> Classified <input checked="" type="checkbox"/> Unclassified <input type="checkbox"/> Essential	Overtime: <input type="checkbox"/> Eligible <input checked="" type="checkbox"/> Exempt If FLSA Exempt, exemption type:	Bargaining Unit 22 PR 17 Page 2 of 2
	NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 8:00 am TO: 5:00 pm			
	JOB DESCRIPTION AND WORKER CHARACTERISTICS			
%	Job Duties in Order of Importance	Knowledge, Skills & Abilities		
45	Supports EITAS development of working groups from definition & planning through execution: generates ideas, creates strategies & makes recommendations on a wide variety of complex technical issues; writes technical reports, status reports, workshop/training materials & presents to agency IT personnel to ensure buy-in; independently evaluates long-range information system plans & IT policies that relate to enterprise IT Architecture; coordinates special research & studies, writes reports on findings & presents reports to senior-level management & others.	Knowledge of 1, 2, 3, 4 Skill in 5, 6, 7 Ability to 8, 9, 10, 11, 12, (13) facilitate structured work groups.		
10	Performs other related duties as required: represents agency at meetings with other governmental or agency officials, at conferences & on committees regarding State of Ohio Enterprise IT Architecture; attends job-related classes, training & seminars.	Knowledge of 1, 2, 4 Skill in 5, 6 Ability to 8, 9, 10 11, 12, 13.		
List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE 	DATE 12/19/14	