

# POSITION DESCRIPTION

OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES

AGENCY  
Office of Information Technology

DIVISION OR INSTITUTION  
Service Delivery Division

UNIT OR OFFICE  
Enterprise Computing

POSITION NUMBER  
20006493 (41892.0)

State Agency    County Agency    New Position    Change

County of Employment  
Franklin

USUAL WORKING TITLE OF POSITION  
Systems Analyst 2

POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR  
20006492 (41890.0) Information Technology Manager 2

NORMAL WORKING HOURS (Explain unusual or rotating shift)  
8:00 a.m. - 5:00 p.m. & subject to overtime/call back 24X7

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## JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Duties in Order of Importance	Minimum Acceptable Characteristic
60	<p>Under general supervision, analyzes, designs, constructs, implements &amp; maintains enterprise computer middleware systems: implements secure system-to-system &amp; system-to-data communications utilizing high-level computer languages (e.g., ksh, JCL, Cobol, C, Java, MQI, LDAP, DCE) for applications on ZOS/OS390, UNIX &amp; Microsoft NT/2000); analyzes, designs &amp; implements large, complex Enterprise Security &amp; Systems Integration Architectures (e.g., RACF, MQSeries, WebSphere Application Server); evaluates system performance &amp; performs maintenance as required; researches new technologies &amp; appraises other systems analysts of industry trends &amp; directions; provides customer assistance in resolving complex problems involving middleware, security &amp; directory services; assists in preparation of standards for analysis &amp; installation of systems; complies with systems standards in developing &amp; implementing applications; provides assistance to lower-level staff in resolving technically difficult problems; trains lower-level staff on complex systems analysis &amp; design, installation &amp; maintenance; responds to system issues 24 hours/day, 7 days/week which requires overtime, standby or call back; may be required to carry cell phone or wear pager.</p>	<p>Knowledge of (1) analysis, design, construction &amp; implementation of enterprise systems (e.g., ksh, JCL, Cobol, C, Java, DCE, LDAP, MQI); (2) systems administration (e.g., DCE, MQSeries, WebSphere Application Server); (3) ZOS/OS390, UNIX, NT/2000 operating systems &amp; TCP/IP; (4) computer &amp; network hardware; (5) computer systems analysis &amp; design; (6) budgeting; (7) employee training &amp; development; Skill in (8) installing, maintaining &amp; administering DCE, LDAP, MQSeries, &amp; WebSphere Application Server; (9) operation of large complex computer systems; (10) developing Enterprise Security &amp; Systems Integration Architectures (e.g., LDAP, DCE, RACF, MQSeries, ZOS/OS390, UNIX, NT/2000); Ability to (12) define problems, collect data, establish facts &amp; draw valid conclusions; (13) interpret variety of instructions in written, oral, picture or schedule form; (14) interpret extensive variety of technical material in books, journals, manuals &amp; audiovisual form; (15) deal with non-verbal symbols in formulas, equations or graphs; (16) deal with many variables &amp; determine specific action; (17) develop &amp; document instructions, policies &amp; procedures concerning proper use of computer hardware &amp; software; (18) prepare meaningful, concise &amp; accurate reports; (19) cooperate with co-workers &amp; others on group projects; (20) communicate verbally on technical &amp; non-technical matters; (21) responds to system</p>

JOB CODE TITLE  
Systems Analyst 2

JOB CODE  
64122

List Position Numbers and Class Titles of Positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE

DATE

*Gregory L. Mounts*

2/22/07

Apd 3-6-07CB

