

POSITION DESCRIPTION		AGENCY/DEPT ID DAS500000		
DIVISION OR INSTITUTION Office of Information Technology	UNIT OR OFFICE ISD/Server	COUNTY OF EMPLOYMENT Franklin		
This row is for Information Technology classifications ONLY	PRIMARY TECHNOLOGY (IT ONLY) VMWare	SECONDARY TECHNOLOGY (IT ONLY)		
POSITION NUMBER 20006490 JOB TITLE Infrastructure Specialist 2 JOB CODE 69932 APD 3-13-15 <i>U/S</i>	<input type="checkbox"/> Reclassification <input type="checkbox"/> New Position <input checked="" type="checkbox"/> Update		Position Hyperlinked to <input type="checkbox"/> Agency Organizational Tree	
	USUAL WORKING TITLE OF POSITION	POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR See Table of Organization		
	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input checked="" type="checkbox"/> Classified <input type="checkbox"/> Unclassified <input type="checkbox"/> Essential	Overtime: <input checked="" type="checkbox"/> Eligible <input type="checkbox"/> Exempt If FLSA Exempt, exemption type:	Bargaining Unit 14 PR 34 Page 1 of 2
	NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 8:00 am TO: 5:00 pm			
	JOB DESCRIPTION AND WORKER CHARACTERISTICS			
%	Job Duties in Order of Importance	Knowledge, Skills & Abilities		
40	Installs, maintains, configures, upgrades and/or administers hardware and/or software independently in server administration and SAN administration where technical work requires specific knowledge to evaluate, select, adapt & modify standard procedures; devises new approaches to problems encountered. Diagnoses, analyzes and resolves issues for customer(s) across assigned multiple technology domains. Creates, organizes, files and maintains documentation.	Knowledge of: (1) oral & written communication tools & techniques; (2) customer support & personal service technical writing & documentation practices; (3) VMware tools (e.g., vmkping, vSphere web client, vSphere client); (4) IT principles, methods & practices in VMware; (5) software distribution tools & configuration management & mechanisms; (6) organizations operation environment, topology, & protocols; (7) back-up & recovery techniques; (8) performance monitoring methods; (9) installation & configuration procedures; (10) system administration methods & procedures; (11) operating systems installation & configuration procedures; (12) VMware technologies (e.g., vMotion, vmkernel, VM Cloning, Storage vMotion, vswap file, standard virtual switch, distributed virtual switch, DRS rules, DRS groups, VM snapshot); (13) VMware. Skill for: (14) service orientation; (15) installation; (16) troubleshooting; (17) critical thinking; (18) operation monitoring; (19) judgment & decision making; (20) systems evaluations; (21) operation analysis; (22) identifying & specifying business requirements; (23) using data recovery tools & techniques; (24) complex problem solving.		
List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE	DATE	
			2/17/15 <i>SEP</i>	

POSITION DESCRIPTION

AGENCY/DEPT ID
DAS500000

DIVISION OR INSTITUTION
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UNIT OR OFFICE
ISD/Server

COUNTY OF EMPLOYMENT
Franklin

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PRIMARY TECHNOLOGY (IT ONLY)
VMWare

SECONDARY TECHNOLOGY (IT ONLY)

POSITION NUMBER
20006490

Reclassification New Position Update

Position Hyperlinked to
Agency Organizational Tree

USUAL WORKING TITLE OF POSITION

POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR
See Table of Organization

Permanent
 Temporary
 Intermittent

Classified
 Unclassified
 Essential

Overtime: Eligible Exempt
If FLSA Exempt, exemption type:

Bargaining Unit 14
PR 34
Page 2 of 2

NORMAL WORKING HOURS (Explain unusual or rotating shift):
FROM: 8:00 am TO: 5:00 pm

JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Job Duties in Order of Importance	Knowledge, Skills & Abilities
30	Reviews and monitors enterprise security systems; takes appropriate action and responds to alarms/alerts per agency policy and procedure	<p>Ability to: (25) prepare meaningful accurate & concise reports; (26) stay abreast of current technologies in area of IT assigned; (27) define problems; (28) collect data; (29) establish facts & draw valid conclusions.</p> <p>Knowledge of: 1-13 Skills for: 14-24 Ability to: 25-29</p>
15	Interfaces with other platforms from a hardware and/or software perspective.	<p>Knowledge of: 1-13 Skills for: 14-24 Ability to: 25-29</p>
15	Answers questions and presents informal mentorship opportunities to peers and/or lower-level staff via conversation, observation or technical documentation	<p>Knowledge of: 1-13 Skills for: 14-24 Ability to: 25-29</p>

JOB TITLE
Infrastructure Specialist 2

APD 3-13-15 UCB

JOB CODE
69932

List Position Numbers & Job Titles of Positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE

DATE



580
2/19/15
2/14/15