

POSITION DESCRIPTION

AGENCY/DEPT ID DAS505250

DIVISION OR INSTITUTION
Office of Information Technology

UNIT OR OFFICE
ISD/Enterprise Computing

COUNTY OF EMPLOYMENT
Franklin

This row is for Information Technology classifications ONLY

PRIMARY TECHNOLOGY (IT ONLY)
DB2

SECONDARY TECHNOLOGY (IT ONLY)
SQL Server, Database Support, IBM Z/OS

POSITION NUMBER
20006454

Reclassification New Position Update

Position Hyperlinked to
Agency Organizational Tree

USUAL WORKING TITLE OF POSITION

POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR
See Table of Organization

Permanent
 Temporary
 Intermittent

Classified
 Unclassified
 Essential

Overtime: Eligible Exempt

Bargaining Unit 14

If FLSA Exempt, exemption type:

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NORMAL WORKING HOURS (Explain unusual or rotating shift):

FROM: 7:30 am TO: 4:30 pm

JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Job Duties in Order of Importance	Knowledge, Skills & Abilities
25	Understands business intelligence data needs; defines the data warehouse/business intelligence design; implements data warehouses and data marts; implements business intelligence tools and user interfaces; implements enterprise reporting, management dashboards and scorecards; implements analytic applications; replicates and transforms data for business intelligence. Develop standards/best practices; creates documentation of installation procedures monitoring procedures, security policies, configuration changes, migration procedures and best practices for development teams.	<p>Ability to: (32) prepare meaningful, accurate & concise reports; (33) stay abreast of current technologies in area of IT assigned; (34); provide expert technical advice, guidance, & recommendations to management & other technical specialists on critical IT issues; (35) define problems, collect data, establish facts & draw valid conclusions</p> <p>Knowledge of: 1 - 20 Skill for: 21 - 32 Ability to: 32 - 35</p>
25	Conducts performance tuning system configuration running on multiple platforms; tunes data manipulation model. Designs standards for the exchange of data between systems, including data security models. Works with multidimensional models.	<p>Knowledge of: 1 - 20 Skill for: 21 - 32 Ability to: 33 - 35</p>
10	Develops database strategies to support business needs. Applies principles, theories, practices and techniques of project planning. Plans and conducts formal mentorship activities for peers and/or lower-level staff via verbal instruction or technical documentation.	<p>Knowledge of: 1 - 20 Skill for: 21 - 32 Ability to: 33 - 35</p>
<i>Job duty, knowledge, skill, and ability statements at a lower-level are understood to be able to be performed at any higher level.</i>		

JOB TITLE
Database Administration Specialist 3

JOB CODE
69953
Appd 7/31/13 pfm

List Position Numbers & Job Titles of Positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE

DATE



8-7-13