

POSITION DESCRIPTION

AGENCY/DEPT ID
DAS500000

DIVISION OR INSTITUTION
OFFICE OF INFORMATION TECHNOLOGY

UNIT OR OFFICE
Office of Security & Privacy

COUNTY OF EMPLOYMENT
Franklin

This row is for Information
Technology classifications ONLY

PRIMARY TECHNOLOGY (IT ONLY)
Security Software and Hardware

SECONDARY TECHNOLOGY (IT ONLY)
Microsoft OS

POSITION NUMBER
20006400

Reclassification New Position Update

Position Hyperlinked to
Agency Organizational Tree

USUAL WORKING TITLE OF POSITION
Security Engineer

POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR
SEE TABLE OF ORGANIZATION

Permanent
 Temporary
 Intermittent

Classified
 Unclassified
 Essential

Overtime: Eligible Exempt
If FLSA Exempt, exemption type:

Bargaining Unit 14
PR 35
Page 1 of 1

NORMAL WORKING HOURS (Explain unusual or rotating shift):
FROM: 8:00 am TO: 5:00 pm

JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Job Duties in Order of Importance	Knowledge, Skills & Abilities
20	Evaluates effectiveness and risk of IT processes. Recommends changes in IT procedures to meet customer needs.	Knowledge of (1) Computer Network Defense policies, procedures, and regulations; (2) how traffic flows across the network (e.g., Transmission Control Protocol (TCP) and Internet Protocol (IP)); (3) Open System Interconnection Model (OSI); (4) Information Technology Infrastructure Library v3 (ITIL); (5) network security architecture concepts including topology, protocols, components, and principles (e.g., application of Defense-in-Depth). Skill in (6) protecting a network against malware; (7) securing network communications; (8) tuning sensors. Ability to (9) interpret and incorporate data from multiple tool sources; (10) define problems; (11) stay abreast of current technologies in area of IT Security; (12) establish facts & draw valid conclusions; (13) work in a team environment; (14) successfully pass the State of Ohio Computer [SOCC] background check.
30	Evaluates and/or researches hardware and/or software solutions and provides feedback to project team or higher-level staff. Interfaces and/or performs work with other applications or platforms.	Knowledge of 1-5 Skill in 6 - 8. Ability to 9 - 14.
50	Assists in providing IT consultation and recommendations for implementation, ensuring services are not compromised. Provides technical IT leadership for integration of various related systems. Participates in and/or provides technical IT assistance to achieve project tasks/meet deadlines. <i>Job duty, knowledge, skill, and ability statements at a lower-level are understood to be able to be performed at any higher level.</i>	Knowledge of 1-5 Skill in 6 - 8. Ability to 9 - 14.

300
9/15/14

JOB TITLE
Infrastructure Specialist 3

JOB CODE
69933
ARD 10/1/14

List Position Numbers & Job Titles of Positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE

DATE

David A. Brown

9/11/14