

<b>POSITION DESCRIPTION</b>		AGENCY/DEPT ID DAS505560		
DIVISION OR INSTITUTION Office of Information Technology	UNIT OR OFFICE ISD/ MARCS	COUNTY OF EMPLOYMENT Franklin		
<b>This row is for Information Technology classifications ONLY</b>	PRIMARY TECHNOLOGY (IT ONLY) Wireless	SECONDARY TECHNOLOGY (IT ONLY) Fixed/Mobile Admin; Fixed/Mobile Hardware		
POSITION NUMBER 20006382  JOB TITLE Infrastructure Specialist 4  JOB CODE 69934	<input type="checkbox"/> Reclassification <input type="checkbox"/> New Position <input checked="" type="checkbox"/> Update		Position Hyperlinked to <input type="checkbox"/> Agency Organizational Tree	
	USUAL WORKING TITLE OF POSITION	POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR 20006380 Telecommunication Network Manager 1		
	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input checked="" type="checkbox"/> Classified <input type="checkbox"/> Unclassified <input type="checkbox"/> Essential	Overtime: <input checked="" type="checkbox"/> Eligible <input type="checkbox"/> Exempt If FLSA Exempt, exemption type:	Bargaining Unit 14  Page 1 of 3
	NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 8:00 am                      TO: 5:00 pm			
	<b>JOB DESCRIPTION AND WORKER CHARACTERISTICS</b>			
%	Job Duties in Order of Importance	Knowledge, Skills & Abilities		
40	Evaluates current IT policies, procedures, and practices and recommends. Leads IT driven change effort. Participates in and/or leads activities to achieve project tasks/meet deadlines.	<b>Knowledge of:</b> (1) wireless systems design & implementation ( 2) technical writing & documentation practices; (3) digital trunked wireless telecommunications; (4)customer support & personal service; (5)state & agency policy, procedures & applicable laws*; (6) vision, mission & goals of agency*; (7) mathematics principles relative to assigned area in IT; (8) carrier telecommunications (e.g., VOIP); (9) FAA & FCC forms & documents; (10) IT principles, methods & practices in wireless data, voice and IP technology; (11) software distribution & configuration management tools & mechanisms; (12) organizations operation environment, topology, & protocols; (13) portable and mobile digital voice and data devices; (14) performance monitoring methods; (15) managing or provisioning of fixed/mobile telecommunications devices wired and wireless;(16) design, installation & configuration procedures; (17) solutions design development; (18) multiple system administration methods & procedures; (19) operating systems installation & configuration procedures; (20) technology design & techniques (e.g. talk group planning and programming); (21) structured analysis principles; (22) system/site maintenance;		
List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE	DATE	
			10/28/05	

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Office of Information Technology

UNIT OR OFFICE  
ISD/ MARCS

COUNTY OF EMPLOYMENT  
Franklin

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PRIMARY TECHNOLOGY (IT ONLY)  
Wireless

SECONDARY TECHNOLOGY (IT ONLY)  
Fixed/Mobile Admin; Fixed/Mobile Hardware

POSITION NUMBER  
20006382

Reclassification

New Position

Update

Position Hyperlinked to

Agency Organizational Tree

USUAL WORKING TITLE OF POSITION

POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR  
20006380 Telecommunication Network Manager 1

Permanent  
 Temporary  
 Intermittent

Classified  
 Unclassified  
 Essential

Overtime:  Eligible  Exempt

Bargaining Unit 14

If FLSA Exempt, exemption type:

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NORMAL WORKING HOURS (Explain unusual or rotating shift):

FROM: 8:00 am TO: 5:00 pm

## JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Job Duties in Order of Importance	Knowledge, Skills & Abilities
40	Develops solutions; works with IT Architect staff; CIO or IT Managers to design solutions that meet the agency's requirements; assists analysis of the solution design's business case; authors' portions of the solution business case..	(23) Wireless; (24) Fixed/Mobile Administration; (25) Fixed/Mobile Hardware <b>Skill for:</b> (26) critical thinking; (27) troubleshooting; (28) systems analysis; (29) systems evaluations; (30) operation analysis; (31) complex problem solving (e.g. planning talk groups); (32) operation monitoring (e.g. Remedy-remote site management); (33) judgment & decision making; (34) assuring quality & lead work. (35) public speaking; (36) service orientation; (37) installation; (38) troubleshooting; reading comprehension; <b>Ability to:</b> (39) prepare meaningful, accurate & concise reports; (40) stay abreast of current wireless, IP technologies; (41) define problems, collect data; establish facts & draw valid conclusions; (42) provide expert technical advice;(43) guidance, & recommendations to management, customers & other technical specialists on critical IT issues;  <b>Knowledge of:</b> 1-25; (44) Federal Communications and Aviation Regulations. <b>Skill for:</b> 27-38 <b>Ability to:</b> 39-43

JOB TITLE  
Infrastructure Specialist 4

JOB CODE  
69934  
apd 10/28/10 RRM

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DATE

10/28/10

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POSITION NUMBER  
20006382

Reclassification

New Position

Update

Position Hyperlinked to

Agency Organizational Tree

USUAL WORKING TITLE OF POSITION

POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR  
20006380 Telecommunication Network Manager 1

Permanent  
 Temporary  
 Intermittent

Classified  
 Unclassified  
 Essential

Overtime:  Eligible  Exempt

Bargaining Unit 14

If FLSA Exempt, exemption type:

Page 3 of 3

NORMAL WORKING HOURS (Explain unusual or rotating shift):

FROM: 8:00 am TO: 5:00 pm

### JOB DESCRIPTION AND WORKER CHARACTERISTICS

% Job Duties in Order of Importance	Knowledge, Skills & Abilities
<p>20 Works with vendors, other specialists and/or agencies to solve integration problems. Plans and conducts formal mentorship activities for peers and/or lower-level staff via verbal instruction or technical documentation.</p> <p><i>Job duty, knowledge, skill, and ability statements at a lower-level are understood to be able to be performed at any higher level.</i></p>	<p><b>Knowledge of:</b> 1-25; 44; <b>Skill for:</b> 27-38 <b>Ability to:</b> 39-43</p>

JOB TITLE  
Infrastructure Specialist 4

APD 10/28/10 (per)

JOB CODE  
69934

List Position Numbers & Job Titles of Positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE

DATE

10/28/10