



<b>POSITION DESCRIPTION</b>		AGENCY/DEPT ID DAS/DAS105000
DIVISION OR INSTITUTION General Services Division	UNIT OR OFFICE Properties & Facilities	COUNTY OF EMPLOYMENT Franklin

POSITION NUMBER 20005794	<input type="checkbox"/> Reclassification <input type="checkbox"/> New Position <input checked="" type="checkbox"/> Update		Position Hyperlinked to <input type="checkbox"/>
			Agency Organizational Tree
	USUAL WORKING TITLE OF POSITION Electrician 1		POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR See Table of Organization
	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input checked="" type="checkbox"/> Classified <input type="checkbox"/> Unclassified <input checked="" type="checkbox"/> Essential	Overtime: <input checked="" type="checkbox"/> Eligible <input type="checkbox"/> Exempt  If FLSA Exempt, exemption type:
NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 3:30 p.m.      TO: 12:00 a.m.      Report in location subject to change.			
<b>JOB DESCRIPTION AND WORKER CHARACTERISTICS</b>			
%	Job Duties in Order of Importance		Knowledge, Skills & Abilities
25	Completes semi-skilled building maintenance details (e.g., carpentry, HVAC, plumbing, painting & general maintenance repair): trouble-shoots, repairs &/or installs related equipment & building systems; operates & maintains snow & ice removal equipment & ground keeping equipment; oversees contract workers within facility to ensure contract objectives are met; completes various preventive maintenance tasks; assists in development & recommends preventive maintenance tasks to extend life cycle of facility assets.		Knowledge of 1*, 2, 3, 4, 5, 6, 7* Skill in 8, 9, 10* Ability to 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22
25	Conducts inspections & repots findings: inspects buildings, assets & equipment on a continuous basis for needed repairs, replacements, building damage, asset failure or other related maintenance needs; writes work order to report findings; attends training as required; participates in committees as assigned; uses personal protective equipment as required.		Knowledge of 1*, 2, 3, 4, 5, 6, 7* Skill in 8, 9, 10* Ability to 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22
			*developed after employment
JOB CODE 52281	List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE <i>Chris Seleh/ce</i>
			DATE 12/1/14

Apd 12/1/14 (ea)