100-100U

POSITION DESCRIPTION

AGENCY/DEPT ID
DAS106495

DIVISION OR INSTITUTION	UNIT OR OFFICE	COUNTY OF EMPLOYMENT
General Services Division	Properties & Facilities	Franklin

POSITION NUMBER 20005792

☐ Reclassification ☐ New Position ☒ Update

Position Hyperlinked to ☐ Agency Organizational Tree

USUAL WORKING TITLE OF POSITION: Painter 1

POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR: 20005791 Administrative Officer 1

☒ Permanent ☐ Temporary ☐ Intermittent

☒ Classified ☐ Unclassified ☒ Essential

Overtime: ☒ Eligible ☐ Exempt

If FLSA Exempt, exemption type:

Bargaining Unit 06

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NORMAL WORKING HOURS (Explain unusual or rotating shift):
FROM: 7:00 a.m. TO: 4:00 p.m.

JOB CODE TITLE: Painter 1

JOB CODE: 52251

JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Job Duties in Order of Importance	Knowledge, Skills & Abilities
70	Wearing appropriate protective gear (e.g., respirator, coveralls, protective footwear) paints, stains, varnishes & applies vinyl to interior & exterior surfaces of building & other structures (e.g., walls, ceilings, stairwells, fixtures, furniture, signs, fences, picnic tables & equipment) with rollers, brushes & sprayers: prepares area before painting (e.g., covers areas with drop cloth; hand/power washes, scrapes, burns, & sands surfaces as needed); removes loose plaster; fills cracks & holes; masks/tapes areas; degreases or de-glosses surfaces; sets up ladder & scaffolding; moves furniture; tapes & applies finish spackling to new drywall; sands newly finished spackling; prepares walls for primer; mixes & matches paint & other surface coverings (e.g., varnishes, stains, tent lacquers, wood fillers, glazes); applies multi-spec paint using paint sprayer; power washes & seals concrete & pavement; caulks exterior; performs concrete & cement work & lays bricks; operates line stripper; cleans equipment & work area; repairs defects in plaster; caulks window, doors & other areas as needed; applies putty on small defects in woodwork & furniture before repairing & refinishing; replaces broken glass in windows; hangs new vinyl wall coverings & repairs existing vinyl wall coverings & repairs existing vinyl surfaces; responds to systems emergency situations 24 hrs/day, 7 days/week which may require overtime or call back; required to wear pager &/or carry cell phone.	Knowledge of (1) safety practices & required safety gear/equipment; (2) Material Safety Data Sheets; (3) basic math plus fractions, decimals & percentages; (4) painting, refinishing & glazing procedures. Skill in (5) use of tools & equipment associated with painting (e.g., respirator, rollers, sprayers, sanders, brushes, power washer, line stripper, paint pumps, high pressure-low pressure sprayer equipment). Ability to (6) understand procedures & solve practical, everyday problems; (7) stand, walk or bend continuously; (8) lift, push, pull or otherwise move up to 50 lbs. repeatedly; (9) move limbs/fingers easily to perform manual functions repeatedly; (10) carry out detailed but basic written or oral instructions; (11) recognize safety warnings & take appropriate action; (12) work alone on most tasks & cooperate with co-workers on group projects; (13) obtain & maintain valid driver's license; (14) responds to systems emergency situations on 24X7 basis; (15) carry cell phone or wear pager.
20	Orders & inventories paint, materials & supplies, estimating work requirements for each project: writes work orders & records work performed; operates motor vehicle to transport paint & equipment to job site.	Knowledge of 1, 2, 4, (16) inventory control*. Skill in 5 Ability to 6, 7, 8, 9, 10, 11, 12, 13
10	Inspects completed assignments; maintains exhaust systems & equipment (e.g., power sprayers, paint pumps, line strippers, high pressure-low pressure sprayer [HVLP] equipment); other duties as assigned.	Knowledge of 4 Skill in 5 Ability to 6,7, 8, 9, 10, 11, 12
	This position has been designated as weather & disaster essential.	*developed after employment

List Position Numbers & Job Titles of Positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE: Jeffrey Westhoven for

DATE: 4/29/10

Opd 4.29.10 (a)