

POSITION DESCRIPTION		AGENCY/DEPT ID Department of Administrative Services DAS106495
DIVISION OR INSTITUTION General Services Division	UNIT OR OFFICE Properties & Facilities	COUNTY OF EMPLOYMENT Franklin

POSITION NUMBER 20005773 JOB TITLE Plumber 1 JOB CODE 52261	<input type="checkbox"/> Reclassification <input type="checkbox"/> New Position <input checked="" type="checkbox"/> Update		Position Hyperlinked to <input type="checkbox"/>	
			Agency Organizational Tree	
	USUAL WORKING TITLE OF POSITION Plumber 1/Maintenance Repair Worker 2		POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR 20005810 Administrative Staff	
	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input checked="" type="checkbox"/> Classified <input type="checkbox"/> Unclassified <input checked="" type="checkbox"/> Essential	Overtime: <input checked="" type="checkbox"/> Eligible <input type="checkbox"/> Exempt If FLSA Exempt, exemption type:	Bargaining Unit 06 Page 1 of 2
	NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 7:00 a.m. TO: 4:00 p.m.			
	JOB DESCRIPTION AND WORKER CHARACTERISTICS			
	%	Job Duties in Order of Importance	Knowledge, Skills & Abilities	
	50	Performs semi-skilled & skilled plumbing repairs in all state owned & leased buildings within General Services Division's responsibility: installs, modifies & repairs new & existing plumbing (e.g., unclogs commodes, sinks, & sewage lines, replaces traps, valves, & thermostats, installs water, steam & gas lines; hooks up laundry, laboratory, & kitchen equipment) & maintains building facilities & equipment (e.g., checks pipes, plumbing & fixtures for signs of corrosion &/or checks & lubricates pumps & valves & changes filters); wears protective clothing (e.g., hard hat, welding gloves, welding jackets, leather aprons, face shields & goggles, steel toed shoes, dust masks & cotton uniforms) appropriate for assigned project; works with potentially hazardous equipment (e.g., welders, pipe cutters, threaders, drain snakes, drain augers, cutting torches, water jets) & materials (e.g., chemicals used for clearing drains, PVC, copper, & cast iron pipe) to perform installations, modifications & repairs; responds to systems emergency situations 24 hrs/day, 7 days/week which may require overtime or call back; wears pager &/or carries cell phone.	Knowledge of (1) first aid & industrial safety regulations/procedures relating to job duties; (2) MSDS guidelines for chemical safety; (3) plumbing trade. Skill in (4) use of plumbing tools & associated equipment (e.g., welders, pipe cutters, threaders, drain snakes, drain augers, cutting torches, water jets. Ability to (5) apply principles to solve practical, everyday problems; (6) read technical manuals; (7) read work instructions & blueprints; (8) stand, walk or bend continuously; (9) lift, push, pull or other wise move up to 100 lbs. repeatedly; (10) move limbs/fingers easily to perform manual functions repeatedly; (11) carry out detailed but basic written or oral instructions; (12) recognize safety warnings & take appropriate action; (13) work alone on most tasks & cooperate with co-workers on group projects; (14) obtain & maintain valid drivers license; (15) respond to systems emergency situations on 24X7 basis; (16) carry cell phone or wear pager.	
			* developed after employment	
	List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE	DATE

Approved 1/18/12 RAS

SIGNATURE OF AGENCY REPRESENTATIVE: *Jeffrey Westhovens*
 DATE: 1/18/12

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	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input checked="" type="checkbox"/> Classified <input type="checkbox"/> Unclassified <input checked="" type="checkbox"/> Essential	Overtime: <input checked="" type="checkbox"/> Eligible <input type="checkbox"/> Exempt If FLSA Exempt, exemption type:	Bargaining Unit 06 Page 2 of 2
	NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 7:00 a.m. TO: 4:00 p.m.			
	JOB DESCRIPTION AND WORKER CHARACTERISTICS			
	%	Job Duties in Order of Importance	Knowledge, Skills & Abilities	
	25	Performs variety of skilled & semi-skilled building maintenance details (e.g., A/C, electrical, carpentry, & painting) & general maintenance repair details (e.g., troubleshooting, repairing &/or installation of related equipment & building systems): works with maintenance personnel (e.g., A/C technicians carpenters, electricians & contractors) in completing repairs or performing building maintenance tasks; operates & maintains snow & ice removal equipment & grass mowing equipment & related lawn care equipment (e.g., chain saws, weed whackers, trimmers, pruners).	Knowledge of 1, 2, 3, (17) building maintenance repair. Skill in 4 Ability to 6, 7, 8, 9, 10, 11, 12, 13	
	25	Assists in job layouts from blueprints: welds & solders pipes; designs & replaces installations, set-ups & piping arrangements.	Knowledge of 1, 3 Skill in 4 Ability to 5, 6, 7, 8, 9, 10, 11	
			* developed after employment	
	List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE <i>Jeffrey Westhoven/pc</i>	DATE 1/18/12

Approved 1/18/12 YAS