

POSITION DESCRIPTION

AGENCY/DEPT ID
DAS106460

DIVISION OR INSTITUTION
General Services Division

UNIT OR OFFICE
Properties & Facilities

COUNTY OF EMPLOYMENT
Franklin

POSITION NUMBER
20005768

Reclassification New Position Update Position Hyperlinked to
Agency Organizational Tree

USUAL WORKING TITLE OF POSITION: Painter 1 POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR: 20005765 Building Maintenance Supervisor

Permanent Classified Overtime: Eligible Exempt Bargaining Unit 06
 Temporary Unclassified
 Intermittent Essential If FLSA Exempt, exemption type: Page 1 of 1

NORMAL WORKING HOURS (Explain unusual or rotating shift):
FROM: 7:00 a.m. TO: 4:00 p.m.

JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Job Duties in Order of Importance	Knowledge, Skills & Abilities
95	Wearing appropriate protective gear (e.g., respirator coveralls, protective footwear) paints, stains, varnishes & applies vinyl to interior & exterior surfaces of building & other structures (e.g., walls, ceilings, stairwells, fixtures, furniture, signs, fences, picnic tables & equipment) with rollers, brushes & sprayers; prepares area before painting (e.g., covers areas with drop cloth; hand/power washes, scrapes, burns, & sands surfaces as needed); removes loose plaster; fills cracks & holes; mask/tapes areas; degreases or de-glosses surfaces; sets up ladder & scaffolding; moves furniture; tapes & applies finish spackling to new drywall; sands newly finished spackling; prepares walls for primer; mixes & matches paint & other surfaces coverings (e.g., varnishes, stain, tint lacquers, wood fillers, glazes); applies multi-spec paint using paint sprayer; power washes & seals concrete & pavement; operates line stripper; cleans equipment & work area; repairs defects in plaster; caulks window, doors & other areas as needed; applies putty on small defects in woodwork & furniture before repairing & refinishing; replaces broken glass in windows; hangs new vinyl wall coverings & repairs existing vinyl surfaces; utilizes advance finishing techniques (i.e., textures, plastering, historical restoration, electrostatic & airless spraying, wood finishes for furniture, doors, & molding) to repair & maintain surfaces in historical & other state buildings (i.e., Governor's residence, statehouse); mixes & applies plaster of appropriate consistency & texture for historical restoration of walls, molding & decorations; operates, cleans & maintains electrostatic & airless sprayers; restores historical wood doors & molding using appropriate techniques; operates aerial lifts to work at heights up to 100 ft.; operates motor vehicle to transport paint & equipment to job sites; performs concrete & cement work & lays bricks; caulks tubs, windows & exterior cracks; responds to systems emergency situations 24 hrs/day, 7 days/week which may require overtime or call back; required to wear pager &/or carry cell phone.	Knowledge of (1) job preparation prior to painting; (2) advance sanding; (3) blueprint reading; (4) policies & procedures relative to local, state & federal regulations*; (5) safety practices according to OSHA standards*. Skill in (6) operation of hand & power tools, spray equipment (e.g., line stripper, electrostatic & airless sprayers, aerial lifts); (7) selection of paint types & colors, stains & preparation finishes. Ability to (8) recognize unusual or threatening conditions & take appropriate action; (9) interpret variety of instructions in written, oral, picture form; (10) add, subtract, multiply & divide; (11) maintain accurate records; (12) work alone on most tasks; (13) cooperate with co-workers on group projects; (14) push, pull, lift or otherwise move up to 10-50 lbs; (15) complete routine forms; (16) performs minor alterations & carpentry, installation & repair; (17) must obtain & maintain valid driver's license; (18) respond to systems emergency situations on 24X7 basis; (19) carry cell phone or wear pager.
5	Maintains required reports, records, & equipment: inventories paint & supplies; records work performed & writes work orders. Other duties as assigned.	Ability to 10, 11, 15

This position has been designated as essential

*developed after employment

List Position Numbers & Job Titles of Positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE

DATE

Jeffrey Westhoven

10/30/09

apd 10-30-09 al

JOB CODE TITLE
Painter 1

JOB CODE
52251