



<b>POSITION DESCRIPTION</b>		AGENCY/DEPT ID DAS106495
DIVISION OR INSTITUTION General Services Division	UNIT OR OFFICE Properties & Facilities	COUNTY OF EMPLOYMENT Franklin

POSITION NUMBER 20005718  JOB TITLE Custodial Worker  JOB CODE 42111	<input type="checkbox"/> Reclassification <input type="checkbox"/> New Position <input checked="" type="checkbox"/> Update		Position Hyperlinked to <input type="checkbox"/> Agency Organizational Tree	
	USUAL WORKING TITLE OF POSITION Custodial Worker		POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR 20005715 Custodial Work Supervisor	
	<input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Intermittent	<input checked="" type="checkbox"/> Classified <input type="checkbox"/> Unclassified <input checked="" type="checkbox"/> Essential	Overtime: <input checked="" type="checkbox"/> Eligible <input type="checkbox"/> Exempt  If FLSA Exempt, exemption type:	Bargaining Unit 05  Page 2 of 2
	NORMAL WORKING HOURS (Explain unusual or rotating shift): FROM: 3:30 p.m.                      TO: 12:00 a.m.                      Report in location subject to change			
	<b>JOB DESCRIPTION AND WORKER CHARACTERISTICS</b>			
	%	Job Duties in Order of Importance	Knowledge, Skills & Abilities	
	5	Assists with setup & breakdown for meetings & special events: moves furniture, sets up tables & chairs, cleans after event, removes tables & chairs. Other related duties as assigned.  This position has been designated as essential.	Knowledge of 1* Skill in 3 Ability to 6, 7, 8, 9, 10, 11.  *developed after employment	
	List Position Numbers & Job Titles of Positions Directly Supervised:		SIGNATURE OF AGENCY REPRESENTATIVE <i>Jeffrey Westhonen/ce</i>	DATE 12/7/10

App 12.9.10 (aw)