

STATE OF OHIO
Department of Administrative Services
General Services Division
State Printing & Mail Services

MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH.125.08.1

INVITATION TO BID FOR: DNR 8908 Specimen Collection Tag

BID NUMBER: 7P0179

BID NOTICE DATE: August 16, 2016

OPENING DATE: August 22, 2016 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/aqs/viewJobLayout.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10/2014, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-466-0389 or e-mail: Lynn.Allen@das.ohio.gov.

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide DNR 8908 Specimen Collection Tyvek tag for use by the Ohio Department of Natural Resources.

2. QUANTITY: 2,000 (exact)

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

4. SPECIFICATIONS: Printed & consecutively numbered in black, yellow, size #8, Tyvek tag, 6 ¼" X 3 1/8", **W/metal grommet**. Shall be writable with Sharpie markers.

A. SIZE: 6 ¼" x 3 1/8".

B. STOCK: Yellow Tyvek (1079 white w/flood coated pantone yellow is allowed) or 5 pt. /8 pt. Grade Finders requirement waived for this bid.

C. PRESSWORK: Printed one side. Please NOTE: Print & numbering shall adhere to the tag when exposed to water and wild animal blood.

D. INK: Black. Outdoor inks shall be used,

E. FINISHED TRIM SIZE: 6 ¼" x 3 1/8".

- F. **BINDERY:** Number **START: 0127501 END: 0129500** in black ink, with brass grommet.
- G. **TYPESETTING:** N/A
- H. **SUPPLIED TO VENDOR:** PDF will be furnished to the selected vendor.
- I. **PROOF:** A high resolution proof with starting & ending numbers indicated shall be delivered to: ODNR Division of Wildlife, Bldg. G, Attn: Chad Crouch, 2045 Morse Rd. Columbus, OH 43229-6693.
- J. **PACKAGING:** Carton pack & label with DNR 8908 Specimen Collection Tag; number series enclosed.
- K. **DELIVERY ADDRESS:** ODNR Division of Wildlife,
Attn: Chad Crouch,
2045 Morse Rd.
Columbus, OH 43229-6693.
- L. **DELIVERY REQUESTED:** SEPTEMBER 23, 2016 or before.

5. **INVOICE:** DAS STATE PRINTING,
ATTN.: INVOICE PROCESSING,
4200 SURFACE ROAD,
COLUMBUS, OHIO 43228-1395

ALL INVOICES MUST REFERENCE: JOB NUMBER 7P01790 with 2 samples & signed delivery receipt.