

STATE OF OHIO

Department of Administrative Services
General Services Division
Office of State Printing
4200 Surface Road
Columbus, Ohio 43228-1395

ADDENDUM FOR CHANGE TO BID

ADDENDUM NO. 1 TO BID NO: 7P0035

INVITATION TO BID: F-ATL-475-r2 (Rev. 5/12/14) HORSE ID TAGS

OPENING DATE: JULY 13, 2016 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/AQS/vwopenjobs.aspx> FOR INSTRUCTIONS).

ADDENDUM NOTICE DATE: 7/8/16

PAGE 1 TO THIS INVITATION TO BID HAS BEEN ADDENDED. REMOVE THE CORRESPONDING PAGE FROM THE EXISTING BID AND REPLACE WITH THE ADDENDED PAGE. THIS ADDENDUM IS ISSUED TO ADD/CHANGE/CORRECT ADDITIONAL SPECIFICATION INFORMATION AS INDICATED BY AN (*) ASTERISK. THE OPENING DATE REMAINS THE SAME.

BIDS CAN ONLY BE SUBMITTED ONLINE AT <http://apps.das.ohio.gov/AQS/vwopenjobs.aspx>. THE BID MUST BE SUBMITTED TO DAS, STATE PRINTING BY 11:00 A.M. E.S.T. ON THE OPENING DATE TO RECEIVE CONSIDERATION FOR AWARD.

ADM 3318n 12/07/09

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*REMOVED SUBCONTRACTING RESTRICTION

INVITATION TO BID FOR: F-ATL-475-r2 (Rev. 5/12/14) HORSE ID TAGS

BID NUMBER: 7P0035

BID NOTICE DATE: JULY 8, 2016

OPENING DATE: JULY 13, 2016 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/AQS/vwopenjobs.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10/2013, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-752-0060 or e-mail: mike.ruehrmund@das.ohio.gov

SPECIFICATIONS AND PRICING

1. **DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide AGR Horse ID Tags for use by the Ohio Department of Agriculture.
2. **QUANTITY:** 20,000 (exact quantity).
3. **UNIT PRICE AWARD:** Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award. To determine the low lot total price of the ITB, the state will multiply the estimated usage of each item by its corresponding unit price and add the totals together. Failure to bid all items will disqualify your bid.
4. **SPECIFICATIONS:** Horse ID tag, 2 pt. carbonless, print one side, green ink with black barcode, 3 rows of barcode labels on wax carrier at the bottom that are 4 across 1-5/8" x 3/4", die cut, match sample. Pt. 1 = 8-1/2" X 8-1/4" including 1/2" stub Pt. 2 = 8-1/2" X 11" including 1/2" stub
 - A. **SIZE:** 8-1/2" X 11" including 1/2" stub PT-1 = 8-1/2" X 8-1/4" including 1/2" stub & PT-2 = 8-1/2" x 11" including 1/2" stub
 - B. **STOCK:** Carbonless white stock, Part 1, 15# CB and Part 2 20# CF, die cut label stock attached with strip of glue at top and bottom of label section. See sample. Label stock is made with permanent adhesive.
 - C. **PRESSWORK:** 2 part carbonless for upper portion of this form with green ink and consecutive numbers crash imprinted in red, starting at 841001, ending 861000. No duplicates or missing numbers. Numbers will also be printed below barcode labels at the bottom of the form. Perforation is located 2-3/4" from bottom of the stub, on part 2.
 - D. **INK:** Black & Green (match sample) (numbering crash imprinted in Red on top copy)
 - E. **BINDERY:** 1/2" top stub, glue label stock to part 2, perf at the top of the label strip. Match sample
 - F. **FINISHED TRIM SIZE:** 8-1/2" X 11" with 1/2" stub
 - G. **TYPESETTING:** Awarded vendor may need to set line at the bottom of page 1. (see sample)
 - H. **SUPPLIED TO VENDOR:** A previously printed sample will be furnished to the awarded vendor. Return all state supplied materials to the proof to person.
 - I. **SAMPLES:** A sample may be viewed at DAS, State Printing. Contact Mike Ruehrmund at 614-752-0060 for an appointment.

J. PROOF: A laser proof shall be delivered to: Kathy Hayes, ODA-Consumer Protection Lab, 8995 E. Main St., Bldg. #3 Reynoldsburg, OH, 43068. 614/728-4201.

K. PACKAGING: Shrink wrap in packages of 500, carton pack, label and title with numbering on the outside of carton.

L. ADDITIONAL SPECIFICATIONS: Label adhesive MUST withstand -30 degrees. Crash numbering must match location, color and size per sample. No missing or duplicate numbers. Vendor shall guarantee that bar codes can be read by Quicksan PSC Model #GP5385-173442.

5. DELIVERY: REQUESTED JULY 29, 2016 OR SOONER. (DELIVER TO: ODA-CONSUMER PROTECTION LAB, ATTN: KATHY HAYES, 8995 E. MAIN ST., BLDG. #3, REYNOLDSBURG, OH 43068)

6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395 ALL INVOICES MUST REFERENCE: JOB NUMBER 7P0035 WITH 2 SAMPLES & A DELIVERY RECEIPT.