

STATE OF OHIO
Department of Administrative Services
General Services Division
State Printing & Mail Services

PRESSWORK SHALL NOT BE SUBCONTRACTED UNDER THIS CONTRACT

INVITATION TO BID FOR: Livery Decals

BID NUMBER: 7P0024

BID NOTICE DATE: July 6, 2016

OPENING DATE: July 8, 2016 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/AQS/vwopenjobs.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10/2013, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-466-0389 or e-mail: Lynn.Allen@das.ohio.gov.

SPECIFICATIONS AND

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Livery Decals, screen printed using Silver Tamper mark, Securemark or Tamper Evident type material with an adhesive back (printed backer), in white & green, kiss-cut, & numbered and over laminated for use by the Ohio Department of Natural Resources.

2. QUANTITY: 1,000 **2016 Livery Decals;** (Exact quantities only, no over run, or under runs or missing allowed)

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

4. SPECIFICATIONS: The Livery Decal is a 6" x 3 1/4" plate with two kiss-cut 3" diameter decals. All decals are consecutively numbered in black, in one (1) position no smaller than 3/16" in height. Note that each "plate" consists of two (2) decals.

A. SIZE: Livery decals shall be 3 1/4" x 6 plates, with two "kiss cut" die-cuts, creating two 3" diameter decals.

B. STOCK: Silver Tamper mark, Securmark or Tamper Evident type material with an adhesive back that will expose the wording "VOID" when removed after initial application. Decals are to be at least 1 mil in thickness and will have a 1 mil over laminate to protect the printing. The entire manufacturing process must be completed in the bidder's plant. Grade Finder's requirement waived for this Bid.

C. PRESSWORK: All printing shall be legible and **screen printed**. Each decal will be die cut. Each bidder will be required to provide at least five samples of their materials, and tests may be conducted to determine compliance with specifications. Samples must be work completed by the bidder providing the samples. The successful bidder must observe precautions within their plant and organization to protect the State against unlawful production. Vendor must guard against the loss of decals during the process and as well as during storage.

D. INK: Livery decals shall be PMS 186C red & white on face. All numbering shall be in black, back liner "directions" shall be in black.

E. BINDERY: Consecutive black numbering each decal, no smaller than 3/16" in height, Helvetica or similar typeface.

Livery decal **10,501 - 11500**". Die cut as a 3 1/4" x 6" sheet, die cut two 3" diameter decals. Serial number shall appear on ea. set of decals in the white rectangular space below the "16".

All numbers shall be legible and clearly defined in the white rectangular space below the "16". .

F. SUPPLIED TO VENDOR: Artwork files will be sent to the successful vendor.

G. PROOF: A BLUELINE PROOF OF EACH DECAL PRIOR TO PRINTING IS REQUIRED. Submit five (5) ink color samples on specified material (for testing) along with high resolution ink jet or digital proofs showing number positions, all start / end number series, number size and all die lines shall be delivered to: Joyce Schramm, ODNR Watercraft, 2045 Morse Road, Building C-3, Columbus, Ohio 43229. Failure to submit samples may render your bid invalid and no further consideration for award shall be given.

H. PACKAGING: Decals are to be banded in groups of 25 each, using 70# Kraft paper bands. No Exceptions. The beginning and ending serial numbers will be listed on each band of 25 decals. The content of each group of 25 is to be in numeric order with the highest serial numbered decal on the bottom. Each box is to be packed in numerical order with the highest serial number on bottom. The beginning and ending serial numbers contained shall be marked on the outside of each shipping container with the highest serial number on the bottom. Each carton shall contain seven (7) boxes of 500 each, not to exceed 3,500 per case. Each box shall contain the same number of decals. Each box must be clearly labeled. Each box shall be packed tight so no shifting will occur.

I. SHIP TO: ODNR – Division of Watercraft Warehouse,
3305 S. Old State Road,
Delaware, Ohio 43015.

J. ADDITIONAL REQUIREMENTS: The adhesive on all of the decals shall be of a pressure sensitive type that can be applied to fiberglass, metal, wood, plastic and aluminum boat hulls. It shall be permanent and waterproof. The maximum amount of time it shall take for the decals to set or permanently adhere to the boat (when applied per instruction) so that the decal cannot be removed intact, reapplied and used again, shall be no more than 72 hours. The decal shall form a durable bond to any painted or unpainted surface that is fiberglass, metal, plastic, wood or aluminum. It shall permit application to prescribed surface at -10 degrees Fahrenheit or warmer. It shall be resistant to weather and remain adhered at all temperatures for a minimum of 5 years. Decals applied in accordance with instructions shall not blister, lift or delaminate when subjected to the sun, humidity, water, water under pressure, steam and cleaning and washing boats. Nor will they fade, disintegrate, peel or come off from extended exposure within a period of 5 years. Once applied, the decal shall attain until it is intentionally and manually removed. Decals shall be backed with paper and split perpendicular and is easy to remove. Decals shall have application instruction printed on the backing paper.

5. DELIVERY REQUESTED: JULY 25, 2016. Before the order is approved for shipment it will be necessary for the successful bidder to supply production samples of the decals that have been produced. The production samples will be tested and if satisfactory, will be approved. If problems arise associated with manufacturing, the bidder will reimburse ODNR for the cost of this project. The division of Watercraft will not be held liable for any costs incurred by the vendor if this bid is reject at any time.

6. INVOICE: DAS STATE PRINTING,
ATTN.: INVOICE PROCESSING,
4200 SURFACE ROAD,
COLUMBUS, OHIO 43228-1395

ALL INVOICES MUST REFERENCE: JOB NUMBER 7P0024 with 2 void samples of each title & a delivery receipt.