

STATE OF OHIO
Department of Administrative Services
General Services Division
State Printing & Mail Services

MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH.125.08.1

INVITATION TO BID FOR: Camp Site Card

BID NUMBER: 7P0012

BID NOTICE DATE: June 28, 2016

OPENING DATE: July 6, 2016 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/AQS/vwopenjobs.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10/2103, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-466.0389 or e-mail: lynn.allen@das.ohio.gov

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Camp Site Cards for use by the Ohio Department of Natural Resource.

2. QUANTITY: 200,000. exact

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

4. SPECIFICATIONS: Cards, printed in black, shrink wrap & label 250.

A. SIZE: 4 ¼" x 5 ½".

B. STOCK: White 110# index, grade 2.

C. PRESSWORK: Printed one side.

D. INK: Black.

E. SUPPLIED TO VENDOR: Pdf file.

F. PROOF: A high resolution proof with die cut clearly marked shall be emailed to: Kris Weber, Watercraft / Parks / DNAP, 2045 Morse Road, C-2. Columbus, Oh 43229.

G. PACKAGING: Shrink-wrap & label 250.

H. CARTON PACK: Carton & label with title and quantity per carton.

5. DELIVERY: REQUESTED JULY 29, 2016.

6. SHIP TO: ATTN: Damon Privette
DNR Warehouse
3305 Old State Road,
Delaware, Oh 43015

6. INVOICE: DAS STATE PRINTING,
ATTN.: INVOICE PROCESSING,
4200 SURFACE ROAD,
COLUMBUS, OHIO 43228-1395

ALL INVOICES MUST REFERENCE: JOB NUMBER 7P0012 with 2 samples & a delivery receipt.