

STATE OF OHIO
Department of Administrative Services
General Services Division
State Printing & Mail Services

MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH.125.08.1

INVITATION TO BID FOR: 0583.13 WIC Coloring Books

BID NUMBER: 6P1379

BID NOTICE DATE: June 1, 2016

OPENING DATE: June 8, 2016 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/AQS/vwopenjobs.aspx>, FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10/2013, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services by email to Tim Riley at tim.riley@das.ohio.gov

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide 0583.13 WIC Coloring Books for use by the Ohio Department of Health.

2. QUANTITY: 11,000 (Exact Quantity)

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

4. SPECIFICATIONS: 0583.13 WIC Coloring Book. 12 page plus cover, 8-1/2" x 11" book, prints one color, head to head, black ink throughout. Front cover bleeds, no bleeds on balance of book. Saddle stitch on 11" dimension. Cover scores. Previous job 6P0501

A. SIZE: 8-1/2" x 11"

B. STOCK: Cover: White 65# Opaque offset cover #1 cover, Text: White 70# Opaque offset, #1 offset.
Cover and text sheets must be same manufacturer and brand

C. PRESSWORK: Shall print offset, head to head, front outside cover bleeds no bleeds on balance of book.

D. INK: Black

E. BINDERY: Score cover, fold, collate and saddle stitch on 11" dimension.

F. FINISHED TRIM SIZE: 8-1/2" x 11"

G. SUPPLIED TO VENDOR: Pdf and cost line information will be furnished to the selected vendor. Return all state supplied materials to the proof to person.

H. SAMPLES: A sample may be viewed at DAS, State Printing. Contact Tim Riley at 614-644-6761 for an appointment.

I. PROOF: A proof shall be delivered to: Kennon Hughes, Printing Coordinator, 246 N. High St., 4th floor, Columbus, OH 43215

J. PACKAGING: Shrink wrap in 50 and label with title "0583.13, 2/14" and quantity. Carton pack the same.

5. DELIVERY: REQUESTED JULY 6, 2016 OR SOONER (DELIVER TO: OHIO DEPARTMENT OF HEALTH / WIC, WAREHOUSE, 900 FREEWAY DRIVE, BLDG. 8, COLUMBUS, OH 43229)

PRINTER SHALL CONTACT ODH WAREHOUSE, RICH HUDKINS AT 614-468-8914, 24 HOURS PRIOR TO DELIVERY.

Large jobs 50 cartons or more must be palletized and off loadable with pallet jack, off loading by hand unacceptable for large jobs.
Pallets must be 48" length by 40" wide.

**6. INVOICE: DAS STATE PRINTING, ATTN: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
ALL INVOICES MUST REFERENCE: JOB NUMBER 6P1379.**