

# STATE OF OHIO

Department of Administrative Services  
General Services Division  
State Printing & Mail Services

## MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH.125.08.1

### INVITATION TO BID FOR: DNR 6205 Camping Permit Card

**BID NUMBER: 6P1299**

**BID NOTICE DATE: May 16, 2016**

**OPENING DATE: May 18, 2016 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT <http://apps.das.ohio.gov/AQS/vwopenjobs.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10/2013, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-466-0389 or e-mail: [Lynn.Allen@das.ohio.gov](mailto:Lynn.Allen@das.ohio.gov).

#### SPECIFICATIONS AND PRICING

**DESCRIPTION:** The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide Camping Permit Cards, a 4 part carbonless set with no stub for use by the Ohio Department of Natural Resources.

**2. QUANTITY:** 50,000. EXACT.

**3. LOT PRICE AWARD:** There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

**4. SPECIFICATIONS:** Four part form, 6" x 4", glued on the 4" edge. Parts 1, 2, 3 are carbonless bond; part 4 is manila CF tag. Shrink-wrap 200 per pack & label.

**A. SIZE:** 6" x 4".

**B. STOCK:** Carbonless bond, part one as white CB 15#, part two as canary CFB 14#, part three as pink CFB 14# bond. Part four as manila CF 35# tag. Grade Finders requirement waived for this Bid.

**C. PRESSWORK:** Offset printed one side.

**D. INK:** Black one side, copy change on part 4.

**E. BINDERY:** Collate into sets to make a four part set, edge glue on the 4" edge (no stub).

**G. SUPPLIED TO VENDOR:** A .pdf will be supplied.

**H. PROOF:** A high resolution ink jet or digital proof shall be delivered to Kris Weber, Watercraft/Parks/DNAP, C-3., 2045 Morse Road, Columbus, Ohio 43229.

**i. PACKAGING:** Shrink 200 sets per wrap, label with DNR 6205 & title. Carton pack & label same.

**J. SHIP TO:** Watercraft Warehouse, Attn: Damon Privitte  
3305 South Old State Road,  
Delaware, OH 43015

**5. DELIVERY: REQUESTED:** JUNE 24, 2016.

**6. INVOICE:** DAS STATE PRINTING,  
ATTN.: INVOICE PROCESSING,  
4200 SURFACE ROAD,  
COLUMBUS, OHIO 43228-1395

**ALL INVOICES MUST REFERENCE:** JOB NUMBER 6P1299 with 2 samples & a delivery receipt.